

**STATEMENT OF WORK**  
**DRAINAGE WATER MANAGEMENT (554)**

**These deliverables apply to this individual practice. For other planned practice deliverables refer to those specific Statements of Work.**

## **DESIGN**

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### **Deliverables:**

1. Design documentation that will demonstrate that the criteria in NRCS practice standard have been met and are compatible with other planned and applied practices.
  - a. Practice purpose(s) as identified in the conservation plan
  - b. List of required permits to be obtained by the client
  - c. Compliance with NRCS national and state utility safety policy (NEM Part 503-Safety, Subpart A - Engineering Activities Affecting Utilities 503.00 through 503.06)
  - d. List of facilitating/component practices
  - e. Practice standard criteria related computations and analyses to develop plans and specifications including but not limited to:
    - i. Geology and Soil Mechanics (NEM Subpart 531a)
    - ii. Hydrology/Hydraulics
    - iii. Structural
    - iv. Vegetation
    - v. Environmental Considerations
    - vi. Safety Considerations (NEM Part 503-Safety, Subpart A, 503.10 through 503.12)
2. Written plans and specifications including sketches and drawings shall be provided to the client that adequately describes the requirements to install the practice and obtain necessary permits...
3. Operation and Maintenance Plan (National Operation and Maintenance Manual 500.70 and 500.40 through 500.42)
4. Certification that the design meets practice standard criteria and comply with applicable laws and regulations (NEM Subpart A, 505.3 (a) (3)).
5. Design modifications during installation as required.
6. Documentation needed for the practice depends on the specific conditions at the site where it will be installed. However in New Mexico, the minimum required documentation is: Manufacturer and markings, length by size and kind, location and dimensions of all structures, elevations of outlet and normal water level in outlet ditch or stream, filter material, binding, cover, and periodic grade checks. Grade, cross sections, spoil treatment, design capacity, and quantity computations if needed.
7. The local SWCD can help identify local permits and regulatory requirements. (Refer to Item 1.b above)

## **INSTALLATION**

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### **Deliverables:**

1. Pre Installation conference with client and contractor.
2. Verification that client has obtained required permits.
3. Staking and layout according to plans and specifications including applicable layout notes.
4. Installation inspection (according to inspection plan as appropriate).
  - a. Actual materials used (Part 512, Subchapter D Quality Assurance Activities, 512.33)
  - b. Inspection records
5. Facilitate and implement required design modifications with client and original designer
6. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during installation.
7. Certification that the installation process and materials meets design and permit requirements.
8. Information required by Design Deliverable Item 6, as a minimum, must be collected. This is especially true for work that cannot be observed once installation is complete.

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**CHECK OUT**

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**Deliverables:**

1. As-Built documentation.
  - a. Extent of practice units applied
  - b. Drawings
  - c. Final quantities
2. Certification that the installation meets NRCS standards and specifications and is in compliance with permits (NEM Subpart A, 505.3 (c) (1)).
3. Progress reporting.
4. As a minimum, all Design Deliverable Item 6 requirements shall be measured, photographed, or documented to show that the installed practice meets the standard, specification, and design requirements.

**REFERENCES**

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- NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard - Drainage Water Management, 554
- NRCS National Engineering Handbook, Part 624, Section 16, Drainage
- NRCS National Engineering Handbook, Part 650, Chapter 14, Water Management (Drainage)
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook