NRCS
Natural Resources Conservation Service

PA 345 Residue and Tillage Management, Mulch Till

Practice Check Out Documentation

Customer	_____	Tracts Applied	Fields Applied	Acres Applied
Plan Name	_____	_____	_____	_____
Notes	_____	_____	_____	

The supporting data[1] for checking out this completed practice recorded on the following document in the case file: _____ or attached here.

Checking Completed Work

- ☐ The supporting check out data are consistent with the requirements of the practice specifications[2] needed to meet the criteria for the planned purpose(s) of the practice. The Operation and Maintenance requirements of the practice have been effectively communicated to the client and prompt follow through is reasonably expected.[3]
- ☐ The supporting check out data are NOT consistent with the specifications of the planned practice. The inconsistencies listed below or attached have been found. However, the requirements of the practice and its intended function are still being met.

Signature of practice checker[4]: _____ Date: _____

Additional Supporting Data As Required

	Acceptable Inconsistencies	**Noted Deficiencies[5]**	**Date Deficiencies Addressed**
Conservation Management Unit or field number, acreage of treated area			
Purpose(s) for this practice			
Crops used with practice as planned			
Actual type and timing of soil disturbing activities as planned			
Residue remaining after each tillage operation as planned			
Soil Conditioning Index (SCI) value positive if applicable			
Soil Tillage Intensity Rating (STIR) value ≤60 if applicable			
O&M Information			
Other Information			

[1]Sampling is encouraged to check out practices. Recording of supporting data is required for the identified sample.

[2]Practice specifications may be recorded on job sheets, practice narratives, or other appropriate documents.

[3]If this box is checked, it means the customer is following the practice specifications exactly as required by the job sheet, narrative, or other document used to communicate them and NO Additional Supporting data is needed.

[4]Practices may be checked by NRCS employees, Technical Service Providers (TSPs), qualified contractors and other qualified individuals (non TSPs – i.e. Nutrient Management Specialists, District Foresters, etc.) The NRCS employee responsible for certifying the practice must be satisfied that the work of these individuals will meet specifications before accepting their statements and measurements as supporting data.

[5]Use this column when using this form to document deficiencies for practices that do not meet the requirements. If not using this form to document deficiencies, the deficiencies must be shown in red on the job sheet, practice narrative, or other document identifying the practice specifications.

Performance Certification for Payment

Certification of practice performance for program payments is done by an NRCS employee with designated authority using the appropriate program application for payment form. This document may be used to support payment certification or to communicate deficiencies to a client.