

APPENDIX B – BYLAWS

BYLAWS OF THE IRRIGATION CONSERVATION COMMITTEE

ARTICLE I. NAME

The official designation of this committee shall be the Irrigation Conservation Committee of Mobile Irrigation Labs, Florida.

ARTICLE II. MISSION STATEMENT

The mission of the Irrigation Conservation Committee is to promote effective water management by exchanging information and directing the future of the Mobile Irrigation Labs in Florida.

ARTICLE III. OBJECTIVES

The objectives of this committee shall be:

- Section 1. To engage in public relations activities that promote water conservation practices and the use of Mobile Irrigation Labs in the state of Florida.
- Section 2. Provide advice, assistance, and technological support to Mobile irrigation Labs in the State of Florida.
- Section 3. To promote the ICC Mobile Irrigation Labs by acting as a liaison between State and Federal agencies that fund, manage, and support the MIL water conservation program.

A Plan of work will be reviewed annually and updated as needed, to reflect the above objectives by October 1 of every Federal Fiscal Year.

ARTICLE IV. MEMBERSHIP

- Section 1. The Irrigation Conservation Committee shall be comprised of:
 - (a) Officers – see Article VI
 - (b) NRCS and non-NRCS MIL staff members
 - (c) Advisors as non-voting members; one advisor from each of the following disciplines, entities or agencies:
 - [1] Engineering
 - [2] Public Affairs – at large
 - [3] Soils – at large
 - [4] One (1) Soil and Water Conservation District (SWCD) or Resource Conservation and Development (RC&D) Council Supervisor.
 - [5] South Florida Water Management District (SFWMD), Southwest Florida Water Management District (SWFWMD), Saint John’s River Water Management District (SJRWMD), Northwest Florida Water Management District (NFWWMD), Suwannee River Water Management District (SRWMD).
 - [6] The Florida Department of Agriculture and Consumer Services (FDACS).

ARTICLE V. TERMS OF APPOINTMENT

- Section 1. The Irrigation Conservation Committee will approve all appointments.
- (a) The Irrigation Conservation Committee or other outside entities can make recommendations for consideration.
 - (b) New members will start serving when approved by committee.

Section 2. Terms

- (a) MIL staff members will serve as long they continue in that position.

ARTICLE VI. OFFICERS

Section 1. The officers of the committee shall be a chair, vice-chair, and secretary. These positions will be elected from the voting members. Their duties shall be:

- (a) CHAIR - shall call and preside over meetings of the members; assign a member to keep notes; rule on points of order; appoint and remove members of all subcommittees, with the advice and consent of the Committee; and act as an Ex-officio member of all subcommittees.
- (b) VICE-CHAIR - shall act as deputy to the Chair at the latter's discretion and shall perform such duties of the Chair as the latter shall designate. In the event of the absence of the Chair from any committee meeting, the Vice-Chair shall preside.
- (c) SECRETARY - shall be responsible for recording all proceedings of the Irrigation Conservation Committee, including general meetings; distributing minutes; and maintaining all permanent records of the Irrigation Conservation Committee.

Section 2. The term of office of the Chair shall be one year. The serving Vice-Chair shall succeed the Chair. The succession will be approved by a simple majority vote. If the Vice-Chair is deemed incapable of fulfilling the role of Chair, nominations will be made from the voting membership with election by a simple majority vote.

Section 3. The term of office of the Vice-Chair and Secretary shall be one year. The Vice-Chair and Secretary shall be elected at the last meeting prior to the end of the federal fiscal year. The Vice-Chair and Secretary shall be elected by a simple majority vote.

Section 4. Officers may serve only two consecutive terms in an office. No member may hold more than one office at a time.

Section 5. If the Office of Chair is vacated, the Vice-Chair shall take over the position, unless the voting membership deems it necessary for the Chair to be filled by election with a simple majority vote.

Section 6. If the office of Vice-Chair or Secretary is vacated, it shall be filled by election with a simple majority vote.

Section 7. Vacated offices shall be filled at the next regular meeting of the Irrigation Conservation Committee.

ARTICLE VII. MEETINGS

- Section 1. The Chair shall determine a central location for the meetings, unless the committee agrees to another location by vote.
- Section 2. Each designated MIL is entitled to one vote. The Chair shall vote to break a tie. Proxy or absentee voting is permitted.
- Section 3. Except for special circumstances, the Committee shall hold meetings at least twice a year. Two meetings may be two days long with one day dedicated to a technical program and one day dedicated to administrative business.
- Section 4. Quorum for the meeting will consist of a simple majority of the Irrigation Conservation Committee members.
- Section 5. Minutes of meetings will be sent to all participating committee members and are available upon request.
- Section 6. The meetings shall occur on the second Tuesday of the second month of each quarter.

ARTICLE VIII. BUDGET

An Irrigation Conservation Committee budget will be developed each year and attached to the Plan of Work. A Plan of Work will be reviewed annually and amended as needed.

ARTICLE IX. AMENDMENTS

Amendments of the Bylaws or a waiver of any provision thereof will be effective by a two-thirds (2/3) vote of the Irrigation Conservation Committee voting membership.