

## **STATEMENT OF WORK**

### **Composting Facility (317)**

**These deliverables apply to this individual practice. For other planned practice deliverables refer to those specific Statements of Work.**

#### **DESIGN**

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##### **Deliverables**

1. Design documentation that demonstrates criteria in Florida NRCS conservation practice standard have been met and are compatible with planned and applied practices.
  - a. Practice purpose(s) as identified in the conservation plan.
  - b. List of required permits to be obtained by the client.
  - c. Compliance with NRCS national and state utility safety policy (NEM Part 503-Safety, Subpart A - Engineering Activities Affecting Utilities Section 503.1 through 503.6).
  - d. List of facilitating practices.
  - e. Practice standard criteria related computations and analyses to develop plans and specifications including but not limited to:
    - i. Florida Supplement, National Engineering Field Handbook (NEFH), Part 650, Chapter 1.
    - ii. Geology and Soil Mechanics (NEM Part 501 – Geology, Subpart A).
    - iii. Capacity.
    - iv. Structural, Mechanical and Appurtenances.
    - v. Maximize Clean Water Diversion.
    - vi. Environmental Considerations (e.g. odors, water quality, distance from wells and other water sources).
    - vii. Bio-security.
2. Written plans and specifications including sketches and drawings shall be provided to the client that adequately describes the requirements to install the practice and obtain necessary permits (Florida Supplement, NEFH, Part 650, Chapter 1).
3. Design Report and Inspection Plan as appropriate (NEM Part 511, Subpart B Documentation, 511.11 and Part 512, Subpart D Quality Assurance Activities, 512.30 through 512.32).
4. Quality Assurance Plan.
5. Operation and Maintenance Plan.
6. Certifications that the design meets practice standard criteria and comply with applicable laws and regulations (NEM Part 505 – Non NRCS Engineering Services, Subpart A, 505.3C(2) and Florida Supplement, NEFH, Part 650, Chapter 1).
7. Design modifications during installation as required.

#### **INSTALLATION**

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##### **Deliverables**

1. Pre-construction conference with client and contractor and signed form FL-ENG-40.
2. Verification that client has obtained required permits.
3. Staking and layout according to plans and specifications including applicable layout notes.
4. Installation inspection (according to inspection plan as appropriate).

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- a. Actual materials used (NEM Part 512 – Construction, Subpart D Quality Assurance Activities, 512.33).
- b. Inspection records.
5. Facilitate and implement required design modifications with client and original designer.
6. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during installation.
7. Certification that the installation process and materials meets design and permit requirements.

## CHECK OUT

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### Deliverables

1. Check out notes as specified in the Florida Supplement, NEFH, Part 650, Chapter 1.
2. As-Built documentation.
  - a. Extent of practice units applied.
  - b. Drawings.
  - c. Final quantities.
3. Certification that the installation meets NRCS standards and specifications and is in compliance with permits (NEM Part 505 – Non NRCS Engineering Services, Subpart A, 505.03(c)(1)).
4. Progress reporting.

## REFERENCES

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- Florida NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard - Composting Facility, 317
- Florida Supplement, NEFH, Part 650, Chapter 1, Procedure for Documenting, Planning, Design, Construction, and Checkout of Engineering Conservation Practices
- NRCS National Engineering Handbook (NEH), Part 637, Chapter 2, Composting
- NRCS NEH, Part 651, Agricultural Waste Management Field Handbook, (AWFMH)
- NRCS National Engineering Manual (NEM)
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook

## STATE CONTACT

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