

STATEMENT OF WORK

Surface Drain, Field Ditch (607)

These deliverables apply to this individual practice. For other planned practice deliverables refer to those specific Statements of Work.

DESIGN

Deliverables

1. Design documentation that will demonstrate that the criteria in Florida NRCS practice standard have been met and are compatible with other planned and applied practices
 - a. Practice purpose(s) as identified in the conservation plan.
 - b. List of required permits to be obtained by the client.
 - c. Compliance with NRCS national and state utility safety policy (NEM Part 503-Safety, Subpart A - Engineering Activities Affecting Utilities, Part 503.0 through 503.6).
 - d. Practice standard criteria related computations and analyses to develop plans and specifications including but not limited to:
 - i. Hydrology
 - ii. Location
 - iii. Geology and Soil Mechanics (NEM Subpart 531 and 533).
 - iv. Capacity
 - v. Channel velocity
 - vi. Vegetation
 - vii. Environmental Considerations
 - viii. Safety Considerations (NEM Part 503-Safety, Subpart A, 503.6 through 503.12).
2. Written plans and specifications including sketches and drawings shall be provided to the client that adequately describes the requirements to install the practice and obtain necessary permits.
3. Design Report and Inspection Plan as appropriate (NEM Part 511, Subpart B Documentation, 511.11 and Part 512, Subpart D Quality Assurance Activities, 512.30 through 512.32)
4. Quality Assurance Plan
5. Operation and Maintenance Plan
6. Certification that the design meets practice standard criteria and comply with applicable laws and regulations (NEM Subpart A, 505.3 C(2) and Florida Supplement, NEFH, Part 650, Chapter 1).
7. Design modifications during installation as required

INSTALLATION

Deliverables

1. Pre-construction conference with client and contractor. Completion of form FL-ENG-40.
2. Verification that client has obtained required permits.
3. Staking and layout according to plans and specifications including applicable layout notes
4. Installation inspection
 - a. Actual materials used (NEM Part 512, Subpart D Quality Assurance Activities, 512.33).

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- b. Inspection records
5. Facilitate and implement required design modifications with client and original designer.
6. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during installation.
7. Certification that the installation process and materials meets design and permit requirements.

CHECK OUT

Deliverables

1. Check out notes as specified in the Florida Supplement, NEFH, Part 650, Chapter 1.
2. As-built documentation
 - a. Extent of practice units applied
 - b. Drawings
 - c. Final quantities
3. Certification that the installation meets Florida NRCS standards and specifications and is in compliance with all required permits (NEM Subpart A, 505.03 (C)(1)).
4. Progress reporting

REFERENCES

- Florida NRCS Field Office Technical Guide (FOTG), Section IV, Conservation Practice Standard - Surface Drain, Field Ditch, 607
- Florida Supplement, NEFH, Part 650, Chapter 1, Florida Supplement
- NRCS Cultural Resources Handbook
- National Engineering Manual (NEM)
- NRCS National Environmental Compliance Handbook

STATE CONTACT

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