

**STATEMENT OF WORK**  
**Prescribed Burning (338)**  
**Kansas**  
**May 2007**

**State contact: Jeff Hart, State Resource Conservationist, 785-823-4547, jeff.hart@ks.usda.gov**

**These deliverables apply to this individual practice. For other planned practice deliverables, refer to those specific statements of work.**

## **DESIGN**

---

### **Deliverables**

1. Design documentation that will demonstrate that the criteria in the Natural Resources Conservation Service (NRCS) practice standard has been met and is compatible with planned and applied practices
  - a. Practice purpose(s) as identified in the conservation plan
  - b. List of required permits to be obtained by the client
  - c. Practice standard criteria-related computations and analyses prepared by an individual with required certifications presented in a written burn plan including but not limited to the following:
    - i. Description of the burn area including present vegetation cover
    - ii. Objective and timing of burn
    - iii. Acceptable conditions for prescribed burn
    - iv. Preparation of the area for burning
    - v. Safety requirements and notifications
    - vi. Special precaution areas
    - vii. Firing technique
2. Written plans and specifications (including sketches and maps) shall be provided to the client that adequately describes the requirements to install the practice and obtain necessary permits.
3. Identify fields where practice is to be applied on a farm or ranch plan map.
4. Operation and maintenance plan
5. Certification that the design meets practice standard criteria and complies with applicable laws and regulations
6. Design modifications during installation as required
7. Form KS-ECS-338, Prescribed Burn, shall be used to design a prescribed burn. (Refer to Conservation Practice Specification 338, Prescribed Burning). Plan shall be designed by an approved Prescribed Burn Planner. (See General Manual [GM] 190, Section 413.11)
8. If enrolled in a conservation program, this practice must meet all conditions and requirements of program enrollment that may exceed the practice standard.

## **INSTALLATION**

---

### **Deliverables**

1. Pre-application conference with client
2. Verification that client has obtained required permits
3. Staking and layout (for example, setbacks) according to plans and specifications including applicable layout notes
4. Application oversight as required
5. Facilitate and implement required design modifications with client.
6. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations, and NRCS policies during installation.
7. Certification that the application process and materials meet design and permit requirements
8. Form KS-ECS-338 shall be reviewed and signed by planner, approving official, and landowner.

**STATEMENT OF WORK  
Prescribed Burning (338)  
Kansas  
May 2007**

**CHECKOUT**

---

**Deliverables**

1. Records of application  
    Extent of practice units applied
2. Certification that the application meets NRCS standards and specifications and is in compliance with permits
3. Exit conference with client and contractor
4. Progress reporting
5. Form KS-ECS-338 shall be completed documenting the effect of the prescribed burn.

**REFERENCES**

---

- NRCS electronic Field Office Technical Guide (eFOTG), Section IV, Conservation Practice 338, Prescribed Burning
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook
- NRCS GM 190, Section 413.11