

STATEMENT OF WORK
Seasonal High Tunnel System for Crops (798)
Kansas
February 2011

State contact: State Resource Conservationist, 785-823-4547

These deliverables apply to this individual practice. For other planned practice deliverables refer to those specific Statements of Work.

DESIGN

Deliverables:

1. Design documents that demonstrate criteria in Natural Resources Conservation Service (NRCS) practice standard have been met and are compatible with planned and applied practices.
 - a. Practice purpose(s) as identified in the conservation plan
 - b. List of required permits to be obtained by the client
 - c. Impacts on adjacent properties and structures
 - d. Compliance with NRCS national and state utility safety policy (National Engineering Manual [NEM] Part 503, Safety, Subpart A, Engineering Activities Affecting Utilities, Sections 503.00 through 503.06).
 - e. Practice standard criteria-related computations and analyses to develop plans and specifications including but not limited to:
 - i. Location
 - ii. Outlet considerations (e.g., Water Quality and Quantity, Surface Drainage, Erosion)
 - iii. Construction operations
 - iv. Vegetation
 - v. Environmental considerations
2. Written plans and specifications (including sketches, and drawings) shall be provided to the clients that adequately describe the requirements to install the practice and obtain necessary permits. Plans and specifications shall be developed in accordance with the requirements of Conservation Practice Standard 798, Seasonal High Tunnel System for Crops.
3. Operation and maintenance plan.
4. Certification that the design meets practice standard criteria and comply with applicable laws and regulations.
5. Design modifications during installation as required.

INSTALLATION

Deliverables

1. Pre-installation conference with client and contractor.
2. Verification that client has obtained required permits.
3. Staking and layout according to plans and specifications including applicable layout notes.
4. Installation inspection (according to inspection plan as appropriate).
 - a. Actual materials used
 - b. Inspection record
5. Facilitate and implement required design modifications with client and original designer.
6. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws and regulations and NRCS policies during installation.
7. Certification that the installation process and materials meet design and permit requirements.

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CHECKOUT

Deliverables

1. As-built documentation.
 - a. Extent of practice units applied
 - b. Drawings
 - c. Final quantities
2. Certification that the installation meets NRCS standards and specifications and is in compliance with permits (NEM Subpart A, 505.03[c] [1]).
3. Progress reporting.

REFERENCES

- Kansas NRCS electronic Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard 798, Seasonal High Tunnel System for Crops
- NRCS NEM
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook