

STATEMENT OF WORK
Composting Facility (317)
Kansas
September 2004

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These deliverables apply to this individual practice. For other planned practice deliverables, refer to those specific statements of work.

DESIGN

Deliverables:

1. Design documentation that will demonstrate that the criteria in the Natural Resources Conservation Service (NRCS) practice standard has been met and is compatible with other planned and applied practices
 - a. Practice purpose(s) as identified in the conservation plan
 - b. List of required permits to be obtained by the client
 - c. Compliance with NRCS national and state utility safety policy (National Engineering Manual [NEM] Parts 503.00 through 503.06)
 - d. List of facilitating practices
 - e. Practice standard criteria-related computations and analyses to develop plans and specifications including but not limited to the following:
 - i. Geology and soil mechanics (NEM Part 531.00(a))
 - ii. Capacity
 - iii. Structural, mechanical, and appurtenances
 - iv. Maximize clean water diversion
 - v. Environmental considerations (for example, odors, water quality, distance from wells, and other water sources)
 - vi. Bio-security
 - vii. Safety considerations (NEM Parts 503.10 through 503.12)
2. Written plans and specifications (including sketches and drawings) shall be provided to the client that adequately describes the requirements to install the practice and obtain necessary permits.
3. Design report and inspection plan as appropriate (NEM Parts 511.11 and 512.30 through 512.32)
4. Operation and maintenance plan
5. Certification that the design meets practice standard criteria and complies with applicable laws and regulations (NEM Part 505.03(b)(2))
6. Design modifications during installation as required
7. If composted material is to be land applied, refer to Conservation Practice Standard 590, Nutrient Management.
8. If enrolled in a conservation program, this practice must meet all conditions and requirements of program enrollment that may exceed the practice standard.

INSTALLATION

Deliverables

1. Pre-installation conference with client and contractor
2. Verification that client has obtained required permits
3. Staking and layout according to plans and specifications including applicable layout notes
4. Installation inspection (according to inspection plan as appropriate)
 - a. Actual materials used
 - b. Inspection records
5. Facilitate and implement required design modifications with client and original designer.
6. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations, and NRCS policies during installation.
7. Certification that the installation process and materials meets design and permit requirements

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CHECK OUT

Deliverables

1. As-built documentation
 - a. Extent of practice units applied
 - b. Drawings
 - c. Final quantities
2. Certification that the installation meets NRCS standards and specifications and is in compliance with permits (NEM Part 505.03(c)(1))
3. Progress reporting

REFERENCES

- NRCS electronic Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard - Composting Facility (317)
- NRCS National Engineering Handbook, Part 637, Chapter 3, Composting
- NRCS National Engineering Manual (NEM)
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook