

STATEMENT OF WORK
Recreation Area Improvement (562)
Kansas
August 2004

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These deliverables apply to this individual practice. For other planned practice deliverables, refer to those specific statements of work.

DESIGN

Deliverables

1. Pre-design conference with client
2. Contact district forester for woody species planning assistance
3. Planned practice as identified in the conservation plan will address the identified resource concern.
4. If enrolled in a conservation program, this practice must meet all conditions and requirements of program enrollment that may exceed the practice standard.
5. Design documentation that will demonstrate that the criteria in Natural Resources Conservation Service (NRCS) practice standard has been met and is compatible with planned and applied practices documented on Form KS-ECS-4, Grass Seeding, Form KS-ECS-5, Tree/Shrub Planting and/or Form KS-ECS-23, Vegetative Management.
 - a. Practice purpose(s) as identified in the conservation plan
 - b. List of required permits to be obtained by the client
 - c. Practice standard criteria-related computations and analyses to develop plans and specifications including but not limited to the following:
 - i. Determination of the vegetation to be retained and vegetation to be established
 - ii. Timing and method of removal for vegetation to be eliminated
 - iii. Mitigation of wildfire hazard, erosion, runoff, soil compaction and soil displacement to acceptable levels
6. Written plans and specifications (including sketches and drawings) shall be provided to the client that adequately describes the requirements to install the practice and obtain necessary permits.
7. Documentation of needed operation and maintenance
8. Certification that the design meets practice standard criteria and complies with applicable laws and regulations and documented on Form KS-ECS-4, Form KS-ECS-5 and/or Form KS-ECS-23.
9. Certification that the client has reviewed the design and agrees to carry out the practice as planned will be documented on Form KS-ECS-4, Form KS-ECS-5 and/or Form KS-ECS-23.
10. Compliance with all federal, state, tribal, and local laws and regulations and NRCS policies during design will be documented on Form KS-CPA-52, Environmental Effects for Conservation Planning.
11. Compliance with NRCS national and state utility safety requirements (National Engineering Manual [NEM] Part 503-safety, Section 503.00 through 503.22) Form KS-ENG-62, Letter to Land User Regarding Responsibility for Underground Utilities During Construction
12. Progress reporting

INSTALLATION

Deliverables

1. Pre-application conference with client
2. Verification that client has obtained required permits
3. Staking and layout according to plans and specifications including applicable layout notes
4. Application guidance as needed
5. Facilitate and implement required design modifications with client and original designer
6. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during installation

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7. Certification that the application process and materials meet design and permit requirements and documented on Form KS-ECS-4, Form KS-ECS-5 and/or Form KS-ECS-23.

CHECKOUT

Deliverables

1. Records of application (Form KS-ECS-4, Form KS-ECS-5 and/or Form KS-ECS-23)
 - a. Extent of practice units applied
 - b. Actual mitigation measures used and applied
2. Certification that the application meets NRCS standards and specifications and is in compliance with permits (Form KS-ECS-4, Form KS-ECS-5, Form KS-ECS-23).
3. Progress reporting

REFERENCES

- NRCS electronic Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard – Recreation Area Improvement (562)
- NRCS National Forestry Handbook, Part 636.4
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook
- NRCS eFOTG, Section IV, Forms
- Kansas Plant Materials Technical Note No. 1
- NRCS eFOTG, Section IV, Forestry Technical Note 9.
- NRCS eFOTG, Section II, Windbreak Interpretations, Pasture and Hayland Interpretations.
- NRCS eFOTG, Section IV, Practice Standards and Specifications
- NEM, Part 503-Safety, Section 503.00 through 503.22, National Utility Safety. (Form KS-ENG-62, 1-800-DIG-SAFE)