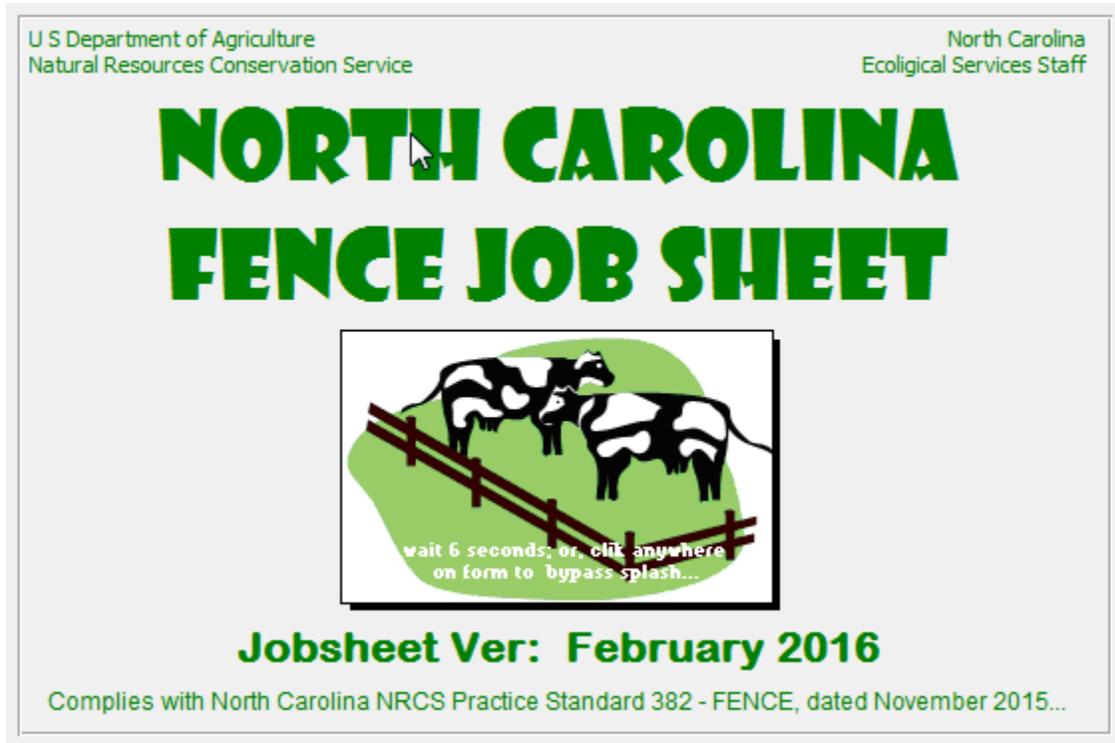


NC Fences Jobsheet February 2016



The NC382 – Fence Jobsheet is a MS ACCESS application that should be deployed to all Service Center servers in the North Carolina. Note the following information:

Path to NC328 – Fence on the server: F:\FOTG\Section_IV\Fence_NC382Jobsheet
Current Version: February 2016

Set up the fence jobsheet on each individual computer separately:

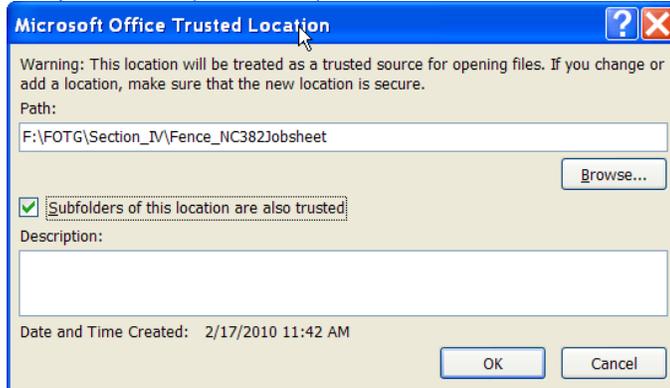
1. Important - delete 'NC Fence Jobsheet' shortcut on your desktop (if applicable)
2. Browse to the 'Path to NC328' on the local server (see above)
3. Double click and run the NC_FenceSetup.bat file that is in server path file list
(note: if NC_FenceSetup.bat is not listed, the updated jobsheet has not be deployed to your server yet)

 NC_fence.ico	10/17/2007 2:32 PM	Icon
 NC_fence.mdb	1/19/2016 9:55 AM	Microsoft Access ... 1
 NC_FenceSetup.bat	2/3/2016 10:26 AM	Windows Batch File

4. The updated jobsheet should be now on your computer in the path 'C:\Field_Office_Tech_Guide\Section_IV\Fence_NC382Jobsheet'
Double click on NC_Fence.mdb file to start the jobsheet. Be sure to click 'Place a shortcut desktop'.

If you have problems running the Fence Jobsheet due to security warning issues, try the following:

1. Start MS Access 2013 standalone: Start > All Programs > Microsoft Office 2013> Access 2013
2. Click on 'Open Other Files' at the bottom left of the Access Screen
3. Click on 'Options' at bottom left > Choose 'Trust Center' from list at left > Click on the 'Trust Center' Button on the right of screen > Choose 'Trusted Locations' from list at left
4. Click on 'Add New Location' Button and browse to C:\Field_Office_Tech_Guide\Section_IV\Fence_NC382Jobsheet'. Check 'Subfolders of this location are also trusted' and press 'OK' (see below)



5. Press 'OK' at bottom right on the Trust Center screen.
6. Press 'OK' at bottom right on the Access Options screen.
7. Open Access 2013, same as steps 1 and 2 above
8. Click 'Open' and browse to C:\Field_Office_Tech_Guide\Section_IV\Fence_NC382Jobsheet and open NC_Fence.mdb
9. Then the Fence Jobsheet should function as accustomed without issues related to security.

Contact robert.horton@nc.usda.gov or amanda.schaller@nc.usda.gov if you have questions.

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