

**NATURAL RESOURCES CONSERVATION SERVICE
PACIFIC ISLANDS AREA
STATEMENT OF WORK
TERRACE (600)**

These deliverables apply to this individual practice. For other planned practice deliverables refer to those specific Statements of Work.

DESIGN

All design documents shall be developed in accordance with the requirements of the [NRCS Pacific Islands Area Field Office Technical Guide \(eFOTG\)](#), Section IV, Conservation Practice Standard and Conservation Practice Specification.

Deliverables:

1. Design documents that demonstrate criteria in practice standard have been met and are compatible with planned and applied practices
 - a. Practice purpose(s) as identified in the conservation plan.
 - b. List of required permits to be obtained by the client
 - c. Compliance with NRCS national and state utility safety policy ([NEM Part 503-Safety, Section 503.00 through 503.22](#)).
 - d. Practice standard criteria related computations and analyses to develop plans and specifications including but not limited to:
 - i. Hydrology/Hydraulics
 - ii. Interval/Spacing
 - iii. Capacity of terrace channel and storage area
 - iv. Outlet Capacity and Stability
 - v. Erosion Control *Tons of soil erosion before installation and tons saved after installation.*
 - vi. *Quantities*
 - vii. *Estimated Cost*
2. Written plans and specifications including sketches and drawings shall be provided to the client that adequately describes the requirements to install the practice and obtain necessary permits.
3. Operation and maintenance plan. *The Pacific Islands Area Operation and Maintenance Plan, available in Section IV of the Pacific Islands Area (eFOTG), for this practice shall be prepared for and reviewed with the client with the requirements for the operation and maintenance.*
4. Certification that the design meets practice standard criteria and complies with applicable laws and regulations ([NEM Subpart A, 505.03 B \(2\)](#)).
5. Design modifications during installation as required

INSTALLATION

Deliverables

1. Pre-installation conference with client and contractor
2. Verification that client has obtained required permits
3. Staking and layout according to plans and specifications including applicable layout notes
4. Installation inspection
 - a. Verification of materials used
 - b. Field inspections during construction
 - c. Record of inspection activities
5. Facilitate and implement required design modifications with client and original designer
6. Advise client & NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during installation
7. Certification that the installation process and materials meets design and permit requirements ([NEM Subpart A, 505.03 \(c\) \(1\)](#)).

CHECK OUT

Deliverables

1. As-built documentation
 - a. Extent of practice units applied
 - b. As-built drawings documenting critical elevations, grades and changes from the design
 - c. Final quantities
2. Certification that the installation meets NRCS standards and specifications and is in compliance with permits ([NEM Subpart A, 505.03 \(c\) \(1\)](#)).
3. Progress reporting

REFERENCES

- [NRCS Pacific Islands Area Field Office Technical Guide \(eFOTG\)](#), Section IV, *Pacific Islands Area Terrace (600) – Conservation Practice Standard, Conservation Practice Specification, and Operation and Maintenance Plan*.
- [NRCS National Engineering Manual](#)
- [NRCS National Environmental Compliance Handbook](#)
- [NRCS Cultural Resources Handbook](#)