

## **Tree and Shrub Establishment - 612 DOCUMENTATION**

### **REQUIREMENTS**

- Name, address, and phone # of landowner or decision maker
- Include any habitat evaluation completed for the management unit
- Record field number, field boundary and field acres on plan map
- Document NRCS cultural resource policy compliance
- If ground disturbing practice, document NRCS buried utility policy compliance

### **For Woody or Herbaceous Cover Plantings document the following:**

- Aerial photo, scaled sketch, or arc view image showing location of planting
- Legal description of planting site (to ¼ -section level or closer)
- Extent- planned and actual (acres)
- Site preparation method- planned and actual
- Planned planting date (calendar period)
- Stocking rate, planting density, or bulk seeds per acre of each species - planned/actual
- Stock type and specific planting method(s)
- Locations of species within the planting - planned/actual
- Establishment and maintenance requirements (years 1-3)
- Operation and Management plan (could be referenced to a landowner-specific forest management plan or appropriate NRCS or Extension pamphlets)
- Signature and date of planner
- Date of actual planting
- Temperature, wind, humidity, sunshine at time of planting (woody and vegetative plugs)
- Site conditions at planting time (wet, dry, chunky, weeds, etc.)
- Dated and signed certification that planting was installed according to NRCS standards and specifications - **OR** -
- Describe elements not meeting NRCS standards and spec's.

### **Additional Information specific to woody plantings**

- Design soil(s) and windbreak suitability group(s)
- For direct seeding of trees and shrubs, provide the anticipated percent germination for each species.
- Note: The ND-CONS-4 or ND-CONS-4e may be used for documentation but is not recommended for designing tree and shrub plantings. This form, appropriate for windbreak documentation, tends to limit flexibility and creativity when designing block tree plantings.

### **Additional Information specific to herbaceous cover plantings**

- Design soil(s) and ecological site or pasture/hayland group(s)
- # Pure Live Seed/acre seeding rate of each species and/or vegetative stock type and specific planting method(s) – planned and actual
- Seed tag data, and germination results if retested
- Completed ND-CPA-9 or ND-CPA-9e design form, or equivalent data in some other format.

### **OPTIONAL DOCUMENTATION**

- Any job sheets or other management guides used in development of the plan.
- Document off-site conditions relevant to the plan.