

**STATEMENT OF WORK**  
**Tree/Shrub Establishment (612)**  
**Hawaii**

**These deliverables apply to this individual practice. For other planned practice deliverables refer to those specific Statements of Work.**

## **DESIGN**

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### **Deliverables**

*All design documents shall be developed in accordance with the requirements of the [NRCS Hawaii Field Office Technical Guide \(eFOTG\)](#) Section IV, Conservation Practice Standard and the Conservation Practice Specification.*

1. Design documents that demonstrate criteria in NRCS practice standard have been met and are compatible with planned and applied practices.
  - a. Practice purpose(s) as identified in the conservation plan.
  - b. List of required permits to be obtained by the client.
  - c. Practice standard criteria-related computations and analyses to develop plans and specifications including but not limited to:
    - i. Determination of adapted species of woody plants to be planted and/or naturally reestablished.
    - ii. Protective measures for planted stock including supplemental water, cultural treatments to enhance survival and health, and use exclusion.
    - iii. Additional provisions, as required, for improving or restoring natural diversity and increasing carbon storage in biomass and soils.
2. Written plans and specifications including sketches and drawings shall be provided to the client that adequately describe the requirements to install the practice and obtain necessary permits. *The [NRCS Hawaii Field Office Technical Guide \(eFOTG\)](#) Section IV, Jobsheet for the practice shall be completed and used to provide the client with requirements to install the practice.*
3. Documentation of needed operation and maintenance. *The [NRCS Hawaii Field Office Technical Guide \(eFOTG\)](#) Section IV, Jobsheet for the practice shall be completed and used to provide the client with requirements for the operation and maintenance of the practice.*
4. Certification that the design meets practice standard criteria and complies with applicable laws and regulations.
5. Design modifications during installation as required.

## **INSTALLATION**

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### **Deliverables**

1. Pre-application conference with client.
2. Verification that client has obtained required permits.
3. Staking and layout according to plans and specifications including applicable layout notes.
4. Application guidance as needed.
5. Facilitate and implement required design modifications with client and original designer.
6. Advise client/NRCS on compliance issues with all federal, state, and local laws, regulations and NRCS policies during installation.
7. Certification that the application process and materials meet design and permit requirements.

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**CHECK OUT**

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**Deliverables**

1. Records of application.
  - a. Extent of practice units applied
  - b. Actual plant materials used and protective measures
2. Certification that the application meets NRCS standards and specifications and is in compliance with permits.
3. Progress reporting.

**REFERENCES**

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- [NRCS Hawaii Field Office Technical Guide \(eFOTG\)](#), Section IV, – Tree/Shrub Establishment (612) - Conservation Practice Standard, Conservation Practice Specification, Jobsheet, and Example Jobsheet
- [NRCS National Forestry Handbook \(NFH\)](#), Part 636.4
- [NRCS National Environmental Compliance Handbook](#)
- [NRCS Cultural Resources Handbook](#)