

## **CULTURAL RESOURCES PROJECT REVIEWS**

The NRCS in New York uses a series of forms to coordinate cultural resources activities. These are:

- NY SSC-01 – Cultural Resources Review Form
- OPRHP Prehistoric Site Inventory Form
- OPRHP Historic Site Inventory Form
- NY ECS-21 – Project Description Form for Cultural Resources Review

Examples of these forms follow this section.

**AGRICULTURAL RESOURCES PROJECT REVIEW FORM**

**Project ID and Acreage:** \_\_\_\_\_

**County:** \_\_\_\_\_ **Town:** \_\_\_\_\_ **Village:** \_\_\_\_\_

**NRCS Planner:** \_\_\_\_\_ **NRCS Planner's Phone No.:** \_\_\_\_\_

**NRCS Planner's Address:** \_\_\_\_\_

**Project Description.** Describe the nature and extent of the work to be undertaken. Include detailed soil descriptions, history of project area including prior conditions and disturbances. (E.G., Was it a previously drained wetland that is now being rewatered? Describe method for drainage if the area was previously drained.) Describe direct and indirect effects in terms of area impacted for both. Attach additional pages as necessary.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Also include the following:**

- U.S.G.S. Topo Quad  
Name(s): \_\_\_\_\_  
(Attach a copy of quad, with project area outlined.)
- Plan maps for the project indicating area of potential effects.
- Soil map and soil descriptions.
- Photographs keyed to a site plan showing existing conditions.

**Submit to:**

NYS Office of Parks, Recreation  
and Historic Preservation  
Field Services Bureau  
Peebles Island P.O. Box 189  
Waterford, New York 12188-0189

## COMPLETION GUIDE FOR CULTURAL RESOURCES PROJECT REVIEW FORM

**General Guidance:** Be as specific as possible. Detailed information about the scope and location of an undertaking will allow the OPRHP Field Services staff to perform a more accurate review of whether the undertaking will impact cultural resources.

**Project Identification and Acreage:** Include cooperator's name, Tract ID (if appropriate) and acreage involved in undertaking. Acreage should take in the entire area of potential effects. The area impacted directly through construction activities as well as borrow areas, spoil areas, access roads, and areas to be flooded should all be included in the area of potential effects.

**Project Description:** Be as descriptive as possible concerning the specific project being planned. If an area has been previously disturbed, be sure to indicate the type of disturbance that occurred and the depth and extent of the disturbance. (Normal tillage activities do not constitute a prior disturbance.) Be sure to include information about access roads to the site, the type of equipment involved, location of spoil areas or borrow areas. If the area is excessively steep (over 15% slope), include topographical information.

**Plan Maps:** These maps should be detailed enough to show where the area of potential effects is in relation to landmarks in the area such as roads, creeks, or buildings.

**Photographs:** Photographs taken of the proposed project area will allow reviewers at the OPRHP to see the existing conditions on the site.

## NEW YORK STATE PREHISTORIC ARCHAEOLOGICAL SITE INVENTORY FORM

NYS OFFICE OF PARKS, RECREATION & HISTORIC PRESERVATION  
(518) 237-8643

**For Office Use Only--Site Identifier** \_\_\_\_\_

Project Identifier \_\_\_\_\_ Date \_\_\_\_\_

Your Name \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Organization (if any) \_\_\_\_\_

1. SITE IDENTIFIER(S) \_\_\_\_\_

2. COUNTY \_\_\_\_\_ One of the following: CITY \_\_\_\_\_  
TOWNSHIP \_\_\_\_\_

INCORPORATED VILLAGE \_\_\_\_\_  
UNINCORPORATED VILLAGE OR HAMLET \_\_\_\_\_

3. PRESENT OWNER \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. SITE DESCRIPTION (check all appropriate categories):

Site

<input type="checkbox"/> Stray Find	<input type="checkbox"/> Cave/Rockshelter	<input type="checkbox"/> Workshop
<input type="checkbox"/> Pictograph	<input type="checkbox"/> Quarry	<input type="checkbox"/> Mound
<input type="checkbox"/> Burial	<input type="checkbox"/> Shell Midden	<input type="checkbox"/> Village
<input type="checkbox"/> Surface Evidence	<input type="checkbox"/> Camp	<input type="checkbox"/> Material in plow zone
<input type="checkbox"/> Material below plow zone	<input type="checkbox"/> Buried evidence	<input type="checkbox"/> Intact Occupation floor
<input type="checkbox"/> Single component	<input type="checkbox"/> Evidence of features	<input type="checkbox"/> Stratified
	<input type="checkbox"/> Multicomponent	

Location

<input type="checkbox"/> Under cultivation	<input type="checkbox"/> Never cultivated	<input type="checkbox"/> Previously cultivated
<input type="checkbox"/> Pastureland	<input type="checkbox"/> Woodland	<input type="checkbox"/> Floodplain
<input type="checkbox"/> Upland		<input type="checkbox"/> Sustaining erosion

Soil Drainage: excellent \_\_\_ good \_\_\_ fair \_\_\_ poor \_\_\_

Slope: flat \_\_\_ gentle \_\_\_ moderate \_\_\_ steep \_\_\_

Distance to nearest water from site (approx.) \_\_\_\_\_

Elevation: \_\_\_\_\_

5. SITE INVESTIGATION (append additional sheets, if necessary):

Surface--date(s) \_\_\_\_\_

Site map (Submit with form)

Collection

Subsurface--date(s) \_\_\_\_\_  
Testing: shovel \_\_\_ coring \_\_\_ other \_\_\_\_\_ unit size \_\_\_\_\_  
no. of units \_\_\_\_\_ (Submit plan of units with form)  
Excavation: unit size \_\_\_\_\_ no. of units \_\_\_\_\_

Investigator \_\_\_\_\_  
Manuscript or published report(s) (reference fully):

Present repository of materials \_\_\_\_\_

6. COMPONENT(S) (cultural affiliation/dates):

7. LIST OF MATERIAL REMAINS (be specific as possible in identifying object and material):

If historic materials are evident, check here and fill out historic site form \_\_\_\_\_

8. MAP REFERENCES

USGS 7.5 Minute Series Quad. Name \_\_\_\_\_

UTM Coordinates \_\_\_\_\_

9. Photography

## NEW YORK STATE HISTORIC ARCHAEOLOGICAL SITE INVENTORY FORM

NYS OFFICE OF PARKS, RECREATION & HISTORIC PRESERVATION  
(518) 237-8643

For Office Use Only--Site Identifier

Project Identifier \_\_\_\_\_

Your Name \_\_\_\_\_

Date \_\_\_\_\_

Address \_\_\_\_\_

Phone ( ) \_\_\_\_\_

Organization (if any) \_\_\_\_\_

1. SITE IDENTIFIER(S) \_\_\_\_\_

2. COUNTY \_\_\_\_\_ One of the following: CITY \_\_\_\_\_

TOWNSHIP \_\_\_\_\_

INCORPORATED VILLAGE \_\_\_\_\_

UNINCORPORATED VILLAGE OR HAMLET \_\_\_\_\_

3. PRESENT OWNER \_\_\_\_\_

Address \_\_\_\_\_

4. SITE DESCRIPTION (check all appropriate categories): Structure/site

Superstructure: complete \_\_\_ partial \_\_\_ collapsed \_\_\_ not evident \_\_\_

Foundation: above \_\_\_ below \_\_\_ (ground level) not evident \_\_\_

\_\_\_ Structural subdivisions apparent \_\_\_ Only surface traces visible

\_\_\_ Buried traces detected

List construction materials (be as specific as possible):

Grounds

\_\_\_ Under cultivation \_\_\_ Sustaining erosion \_\_\_ Woodland \_\_\_ Upland

\_\_\_ Never cultivated \_\_\_ Previously cultivated \_\_\_ Floodplain \_\_\_ Pastureland

Soil Drainage: excellent \_\_\_ good \_\_\_ fair \_\_\_ poor \_\_\_

Distance to nearest water from structure (approx.) \_\_\_\_\_

Elevation: \_\_\_\_\_

5. Site Investigation (append additional sheets, if necessary):

Surface -- date (s) \_\_\_\_\_ Site map (submit with form\*)

Collection

Subsurface -- date(s)

Testing: shovel \_\_\_ coring \_\_\_ other \_\_\_ unit size \_\_\_\_\_

no. units \_\_\_\_\_ (Submit plan of units with form\*)

Excavation: unit size \_\_\_\_\_ no. of units \_\_\_\_\_

(Submit plan of units with form\*)

\* Submission should be 8 1/2" by 11", if feasible

Investigator \_\_\_\_\_

Manuscript or published report (s) (reference fully):

Present repository of materials \_\_\_\_\_

6. Site inventory:
- a. Date constructed or occupation period \_\_\_\_\_
  - b. Previous owners, if known \_\_\_\_\_
  - c. Modifications, if known \_\_\_\_\_  
(append additional sheets, if necessary)
7. Site documentation (append additional sheets, if necessary):
- a. Historic map references
    - 1) Name \_\_\_\_\_ Date \_\_\_\_\_ Source \_\_\_\_\_  
  
Present location of original, if known \_\_\_\_\_
    - 2) Name \_\_\_\_\_ Date \_\_\_\_\_ Source \_\_\_\_\_  
  
Present location of original, if known \_\_\_\_\_
  - b. Representation in existing photography
    - 1) Photo date \_\_\_\_\_ Where located \_\_\_\_\_
    - 2) Photo date \_\_\_\_\_ Where located \_\_\_\_\_
  - c. Primary and secondary source of documentation (reference fully)
  - d. Persons with memory of site
    - 1) Name \_\_\_\_\_ Address \_\_\_\_\_
    - 2) Name \_\_\_\_\_ Address \_\_\_\_\_
8. List of material remains other than those used in construction (be as specific as possible in identifying object and material):

If prehistoric materials are evident, check here and fill out prehistoric site form. \_\_\_\_

9. Map References: Map or maps showing exact location and extent of site must accompany this form and be identified by source and date. Keep this submission to 8½" x 11", if possible.

USGS 7 1/2 Minute Series Quad. Name \_\_\_\_\_  
For Office Use Only--UTM Coordinates \_\_\_\_\_

10. Photography (optional for environmental impact survey): Please submit a 5"x7" black and white print(s) showing the current state of the site. Provide a label for the print(s) on a separate sheet.

**PROJECT DESCRIPTION FORM FOR CULTURAL RESOURCES REVIEW**  
**PROJECT ID AND LOCATION INFORMATION**

<b>OFFICE</b>		<b>NRCS Contact</b>		<b>DATE</b>		<b>CR File No.</b>	
<b>Project ID</b>		<b>Town</b>		<b>County</b>		<b>Constr. Date</b>	
<b>USGS Quad</b>		<b>Program</b>					

**Name the practice(s) and describe the setting of the area of potential effect(s) (APE)**


**Current Land Use:**

--

**Extent of Ground Disturbance anticipated for each practice.**

PRACTICE CODE	Length (ft)	Width (ft)	Depth (ft)	Distance to Natural Drainage	Slope (%)	Soils

**Describe any secondary effects associated with practices above (i.e. flooding).**

Practice Code	Description of Secondary Effects (include size of area affected)

**Integrity: Is some or all of the project area(s) located in fill or severely disturbed soils (excluding plowed soils)?** Y  N  **If yes, document how disturbance was determined.**


**Any landowner knowledge of cultural resources on the property? (Cellar holes, stone foundations,, arrowheads, bones, etc.)**


**Include as many as possible of the following maps of project area:**

- USGS Quad (required)                      Aerial photographs
- Plan Maps                                      Digital Ortho. Quads.

**Include photographs of the project area keyed to a site map if possible.**