

Technical Assistance Request

NRCS or KDFWR Farm Bill Biologist (FBB) shall complete all sections down to and including the Planned Practice(s) section. Once completed, this form and required attachments will be emailed to the applicable KDF Chief Forester (KDF), and when applicable, the KDFWR Private Lands Biologist (PBL). The Chief Forester, or acting Chief Forester will forward the TAR to the appropriate KDF Service Forester (SF) for processing. The KDF SF, with the PLB, when needed, will complete the remaining sections starting with KDF Service Forester Name down to and including electronic signatures on the “NEPA” and “Needs Determination” section. Once complete, the KDF SF will email the TAR and “Practice Plan” with supporting information to the NRCS or FBB contact. Once the KDF SF and the PLB, if needed, have completed the applicable ‘Units Applied’ section and electronically signed the “Completion Certification”, the TAR will be emailed back to the NRCS or FBB contact. NRCS/FBB shall make no practice certifications or payments until applicable Units Applied sections are completed and the Completion Certification is electronically signed by the KDF SF.

From: NRCS/KDFWR FBB	To: KDF Chief Forester	To: KDFWR (If Needed)
Email:	Email:	Email:
Contact:	Contact:	Contact:
Phone:	Phone:	Phone:
FAX:	Fax:	Fax:
Date Sent To KDF and KDFWR :		

A application has been received for a practice(s) which your technical assistance is requested. Please complete this form and return by email along with the prescription plan before (mm/dd/yy) to ensure the application will be serviced in a timely manner and in accordance with applicable program and contracting timelines. Also, please provide us a copy of the Forest Stewardship Plan once completed for the NRCS case file. Your assistance is greatly appreciated.

A joint site visit by KDF SF and KDFWR is recommended when an FSP2, Early Successional Habitat Dev/Mgt (647)-edge feathering or Restoration and Management of Rare and Declining Habitats (643)-woody vegetation removal from glades, barrens, and savannas is being planned.

Applicant:	Address:			
Farm No(s):	Home Phone:		Cell Phone:	
	Tract No:	Latitude:	Longitude:	Acres:
County:	Tract No:	Latitude:	Longitude:	Acres:
	Tract No:	Latitude:	Longitude:	Acres:

When the NRCS representative emails the TAR to KDF, the email shall also include a location road map with subject tract(s) identified ; an aerial photo with the subject tract and tentative treatment area outlined .

KDF Service Forester Name: Phone Number: Email:

Technical Assistance Request

Planned Practice(s) – All practices must be planned in accordance with the applicable NRCS Practice Standard.

Brush Management (314) – invasive shrub treatment

Riparian Forest Buffer (391)

Tree and Shrub Establishment (612)

Restoration and Management of Rare and Declining Habitats (643)

-woody vegetation removal from glades, barrens, and savannas

Early Successional Habitat Development/Mgt (647) – edge feathering

Forest Stand Improvement (666) FSP1, FSP2, FSP3, FSP4

National Environmental Protection Act (NEPA) and Needs Determination Section

National Environmental Protection Act (NEPA):

Endangered Species Section

Indiana Bat

The Practice Plan includes the requirements that outline how the practice must be installed to avoid adverse effects to the Indiana Bat.

Bald Eagles

Bald Eagle nest was observed on the treatment area or were identified by the landowner on the treatment area. Follow-up with the NRCS State Biologist is needed to ensure adverse effects are avoided.

Bald Eagle nest was not observed on the treatment area, continue planning.

Endangered Plants

There are no federally listed or candidate plant species in the county according to the “NRCS Threatened and Endangered Species List By County”, continue planning.

There are federally listed or candidate plant species in the county according to the “NRCS Threatened and Endangered Species List By County” but habitat is not suitable for the specie(s), continue planning.

_____ is identified as a plant species in the county according to the “NRCS T and E Species List By County” and habitat is suitable but upon review the specie(s) was not present, continue planning.

_____ is present on site or thought to be present. Follow-up with the NRCS State Biologist is required. The Practice Plan is being held until an alternative is developed that avoids adverse effects.

Cultural Resources Section

Brush Management (314), Forest Stand Improvement (666), Restoration and Management of Declining Habitat (643), and Early Successional Habitat Development/Mgt (647) are not considered ground disturbing practices and therefore do not need further cultural resource review, continue planning for these practices.

Tree/Shrub Establishment (612) and Riparian Forest Buffer (391) are considered ground disturbing practices. Please provide the following information for cultural resources based on your site visit when these practices are planned.

Technical Assistance Request

- 1) Ground Cover of planting site: (fescue, cropland, etc.)
- 2) Percent bare ground visible on planting site: %
- 3) Is the owner/operator aware of any historic structural remains, artifacts, etc. on the planting site? Yes No
- 4) Any structures, buildings, etc. within the planting area that are more than 50 years old? Yes No
- 5) Are you or the landowner aware of any National Register sites in the planting area? Yes No
- 6) At the time of visit was any physical evidence of historic or prehistoric artifacts found? Yes No

Briefly describe any potential Cultural Resources present/comments:

Needs Determination: I/We have determined the practice(s) is needed and feasible according to the **applicable NRCS practice standard and program guidance**. Practice implementation details are included on the electronically attached Practice Plan(s) for use in contracting and conservation plan development. **When KDF emails the TAR and Practice Plan to the NRCS representative, the email shall also include a copy of the plan map with treatment areas identified in either pdf or jpeg format ; GIS shape files of the treatment polygons ; completed applicable NRCS job sheets ; digital photo of existing woodland conditions .**

Specific Resource Concerns Being Addressed:

KDF electronic signature:

Date:

KDFWR* electronic signature:"

Date: "

*- KDFWR electronic signature only required for planning a FSP2, Early Successional Habitat Dev/Mgt (647)-edge feathering or Restoration and Management of Rare or Declining Habitat (643)-woody vegetation removal from remnant grassland practice.

Completion Certification Section

Either KDF or KDFWR signature can be used for certification of Tree and Shrub Establishment (612), Riparian Forest Buffer (391), Early Successional Habitat Dev/Mgt (647) or Restoration and Management of Rare and Declining Habitats (643) practices. Only one signature is required. Neither KDF or KDFWR signature is required for 612 or 391 tree plantings completed under the CRP since producers self certify these practices for the CRP.

Only KDF signature is required for any Forest Stand Improvement (666) or Brush Management (314).

Completion Certification: To the best of my knowledge, the practice(s) listed above have been completed according to plans and specifications. See the attached table for units applied.

Date(s) Of Field Inspection and Certification:

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Digital photo of woodland conditions after treatment included with this email .

KDF electronic signature:

Date:

KDFWR* electronic signature:

Date:

