

STATEMENT OF WORK
Tree/Shrub Establishment (612)
Oklahoma

These deliverables apply to this individual practice. For other planned practice deliverables refer to those specific Statements of Work.

DESIGN**Deliverables:**

1. Design documents that demonstrate criteria in NRCS practice standard have been met and are compatible with planned and applied practices.
 - a. Practice purpose(s) as identified in the conservation plan
 - b. List of required permits to be obtained by the client
 - c. Practice standard criteria-related computations and analyses to develop plans and specifications including but not limited to:
 - i. Determination of adapted species of woody plants to be planted and/or naturally reestablished
 - ii. Protective measures for planted stock including supplemental water, cultural treatments to enhance survival and health, and use exclusion
 - iii. Additional provisions, as required, for improving or restoring natural diversity and increasing carbon storage in biomass and soils
 - iv. Determine the planting method and the spacing between trees
2. Written plans and specifications including sketches and drawings shall be provided to the client that adequately describes the requirements to install the practice and obtain necessary permits. Plans and specifications will be developed according to the requirements of the conservation practice standard Tree/Shrub Establishment (612).
3. Documentation of needed operation and maintenance.
4. Certification that the design meets practice standard criteria and complies with applicable laws and regulations.
5. Design modifications during installation as required.

Note: Form OK-CPA-4A will need to be filled out and signed by the planner and a copy given to the landowner. When fencing is needed to exclude livestock, refer to the Use Exclusion Standard (472).

INSTALLATION**Deliverables:**

1. Pre-application conference with client.
2. Verification that client has obtained required permits.
3. Staking and layout according to plans and specifications including applicable layout notes.
4. Application guidance as needed.
5. Facilitate and implement required design modifications with client and original designer.
6. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during installation.
7. Certification that the application process and materials meet design and permit requirements.

Note: Form OK-CPA-4A will need to be filled out and signed by the planner and a copy given to the landowner.

CHECK OUT**Deliverables:**

1. Records of application.
 - a. Extent of practice units applied in acres
 - b. Species planted
 - c. Spacing of plant materials
 - d. Method planted
 - e. Seedbed preparation used
2. Certification that the application meets NRCS standards and specifications and is in compliance with permits.
3. Progress reporting.

Note: The tree planting will need to be certified as meeting specifications on the OK-CPA-4A.

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REFERENCES

- NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard – Tree/Shrub Establishment, 612
- NRCS National Forestry Handbook (NFH), Part 636.4
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook
- NRCS National Forestry Manual
- NRCS Oklahoma Woodland Job Sheet No. JS612 01 Tree/Shrub Establishment – Tree/Shrub Planting
- NRCS – Woodland Job Sheet No. JS 612 02 Tree/Shrub Establishment – “Checking Soil Moisture Available to Trees”
- NRCS – Woodland Job Sheet No. JS 342 01 Critical Area Planting – “Planting Trees and Shrubs”

Note: Refer to the OSU Extension Fact Sheets below for additional help:

F-5024 “Tree Seedling Availability, Planting, and Initial Care

F-5025 “Early Protection and Care of Planted Seedlings”

F-5036 “Deciduous Trees for Oklahoma”