

<b>County:</b>		<b>Review Date:</b>	<b>Program:</b>
<b>Customer Name/Other Case File ID:</b>			
<b>NRCS/SCD Employees Certifying Practices:</b>		QAR <input type="checkbox"/>	5% Spot Check <input type="checkbox"/>
<b>List of Practices Reported as Applied</b>			
Practice	Engineering or Non Eng	Extent	Applied Date
1.	Eng NEng		
2.	Eng NEng		
3.	Eng NEng		
4.	Eng NEng		
5.	Eng NEng		

**Planning Section:**

1. All Plans must meet National Planning Procedure Handbook and must at a minimum contain the following to meet TNPDG.	
Checked = Yes    Blank = No	
<input type="checkbox"/> Plan Map with Practices	<input type="checkbox"/> Cultural Resources Response
<input type="checkbox"/> Soils Map with Legend	<input type="checkbox"/> T&E Request
<input type="checkbox"/> Topo Map	<input type="checkbox"/> T&E Response
<input type="checkbox"/> Location Map	<input type="checkbox"/> CPA-52 Environmental Evaluation
<input type="checkbox"/> Cultural Resources Request	
2. Was the practice designed according to the standard and specifications; and were the planning and design features properly documented as contained in the TNPDG?	Practices: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
3. Is the practice part of a planned system to solve identified resource concerns on CPA-52?	Practices: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
4. Does the practice meet the intent and purpose of the standard?	Practices: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
5. Were the correct tool(s) used to plan and design the practice?	Practices: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
6. Were adequate signed plans and specifications or engineering notes included in the file folder for construction this practice?	Practices: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
7. Did the employee signing and certifying the design have adequate Engineering job Approval Authority?	Practices: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
8. Was the practice signed and approved as meeting standards or specs by a certified conservation planner?    Planners Certification Level L1 L2 L3	Practices: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
9. Does the folder contain documentation the participant was provided adequate information (narrative, job sheet, lifespan, etc) as part of the plan to apply and maintain this practice?	Practices: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5

**Certification of Practices:**

1. Does the installed practice meet standards? Is it documented in the case file?	Practices: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
2. Does the field check of this practice match the planned location and units of the planned practice map?	Practices: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
3. Does the practice as installed adequately solve the resource concern(s) identified in the planning stages?	Practices: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
4. Was the practice installed according to the plans and specifications?	Practices: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
5. Is the practice adequately operated and maintained? Is vegetation adequate, if applicable?	Practices: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
6. Was the practice properly checked out in accordance with the certification documentation contained in the construction documentation section of the TNPDG?	Practices: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
7. Did the employee certifying the practices have adequate Engineering Job Approval Authority?	Practices: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5

Explain any question that was not checked as meeting the requirements in the space below:

Practice 1:

Practice 2:

Practice 3:

Practice 4:

Practice 5:

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**Commendable Items:**

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**Needs Improvement:**

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**Action Items:**

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**Training Needs: Are there any training needs identified as a result of this review?**  YES  NO  
If yes, list who and the training needed in the Action Items section.

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**Additional Comments:**

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<b>Reviewer:</b>	<b>Date:</b>
<b>District Conservationist:</b>	<b>Date:</b>
<b>Area Conservationist:</b>	<b>Date:</b>