

STATEMENT OF WORK
Forest Trails And Landings (655)
Kansas
June 2008

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These deliverables apply to this individual practice. For other planned practice deliverables, refer to those specific statements of work.

DESIGN

Deliverables

1. Pre-design conference with client
2. Planned practice as identified in the conservation plan will address the identified resource concern
3. If enrolled in a conservation program, this practice must meet all conditions and requirements of program enrollment that may exceed the practice standard.
4. Design documentation that will demonstrate that the criteria in Natural Resources Conservation Service (NRCS) practice standard has been met and is compatible with planned and applied practices documented on Form KS-ECS-4, Grass Seeding, and/or Form KS-ECS-23, Vegetative Management.
 - a. Practice purpose(s) as identified in the conservation plan
 - b. List of required permits to be obtained by the client
 - c. Compliance with NRCS national and state utility safety policy (National Engineering Manual [NEM] Part 503-Safety, Sections 503.00 through 503.22).
 - d. Practice standard criteria-related computations and analyses to develop plans and specifications including but not limited to the following:
 - i. Determination of appropriate site coverage, trail and landing dimensions, gradient, timing of use, and water drainage to allow safe ingress and egress for intended purpose(s).
 - ii. Designating appropriate setbacks from wetlands, water bodies and streams, and other environmentally sensitive areas.
 - iii. Mitigation measures to reduce wildfire and pest hazards, control erosion, runoff, soil compaction, and soil displacement to acceptable levels.
5. Written plans and specifications (including sketches and drawings) shall be provided to the client that adequately describes the requirements to install the practice and obtain necessary permits.
6. Certification that the design meets practice standard criteria and complies with applicable laws and regulations and documented on Form KS-ECS-4 and/or Form KS-ECS-23
7. Certification that the client has reviewed the design and agrees to carry out the practice as planned will be documented on Form KS-ECS-4 and/or Form KS-ECS-23.
8. Compliance with NRCS national and state utility safety requirements (NEM Part 503-Safety, Sections 503 through 503.22), Form KS-ENG-62, Letter to Land User Regarding Responsibility for Underground Utilities During Construction.
9. Documentation of needed operation and maintenance
10. Report progress

INSTALLATION

Deliverables

1. Pre-application conference with client
2. Verification that client has obtained required permits
3. Staking and layout according to plans and specifications including applicable layout notes
4. Application guidance as needed
5. Facilitate and implement required design modifications with client and original designer
6. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during installation
7. Certification that the application process and materials meet design and permit requirements and documented on Form KS-ECS-4 and/or Form KS-ECS-23.

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CHECKOUT

Deliverables

1. Records of application
 - a. Extent of practice units applied
 - b. Actual mitigation measures used and applied
2. Certification that the application meets NRCS standards and specifications and is in compliance with permits and documented on Form KS-ECS-4 and/or Form KS-ECS-23.
3. Progress reporting

REFERENCES

- NRCS electronic Field Office Technical Guide (eFOTG), Section IV, Conservation Practices 655, Forest Trails and Landings; 342, Critical Area Planting; and 595, Pest Management
- NRCS National Forestry Handbook, Section 636.4
- NRCS National Environmental Compliance Handbook
- NRCS National Cultural Resources Procedures Handbook
- Forestry Technical Note KS-9
- NEM, Part 503-Safety, Sections 503.00 through 503.22, National Utility Safety (Form KS-ENG-62, 1-800-DIG-SAFE)