

Date Received: _____

Control No: _____

Field Office Checklist and TSP Certification Plan Review

Spill Prevention, Control and Countermeasure Conservation Activity Plan Practice Activity (Code 150)

(Refer to National Bulletin 450-11-1 for a complete listing of CAP Criteria)

Purpose: The purpose of this checklist is to provide guidance for components that need to be addressed or included in a Spill, Prevention, Control and Countermeasure Plan. This checklist is designed for use by NRCS staff as well as Technical Service Providers. Please refer to CAP Development Criteria for specific elements to be addressed.

Instructions: Note: The SPCC plan should be reviewed at the State level to ensure plan contains all necessary components and forwarded to National Headquarters for review. Submit the completed checklist and actual plan by mail or email to: Tim Pilkowski, Natural Resources Specialist, TSP Team. See last page for address information.

Spill Prevention, Control and Countermeasure Plan	
State/County:	Date Plan Submitted:
Producer/Owner:	Technical Service Provider:
<p>A Spill Prevention, Control and Countermeasure Management Plan (SPCC) is a plan prepared and certified by a registered Professional Engineer (PE) in accordance with the U.S. Environmental Protection Agency (EPA) rules for producers with more than 10,000 gallons of liquid storage capacity. Producers with less than 10,000 gallons of liquid oil/fuel storage capacity are not required to hire a registered (PE) to prepare their plan.</p>	

Minimum components of a Spill Prevention, Control and Countermeasure Management Plan (150) shall include (check all that applies):

1.	Background and Site Information:	
<input type="checkbox"/>	a.	Name of Producer
<input type="checkbox"/>	b.	Facility location(s) and mailing address
<input type="checkbox"/>	c.	Type and size of operation
<input type="checkbox"/>	d.	Producer concerns
2.	Criteria for SPCC CAP: The SPCC is to be tailored to the individual farm and should cover the required elements including, but not limited to the following:	
<input type="checkbox"/>	a.	Professional Engineer certification
<input type="checkbox"/>	b.	Plan must comply with the provisions of 40 CFR 112
<input type="checkbox"/>	c.	Facility diagram
<input type="checkbox"/>	d.	Type of oil capacity of each container
<input type="checkbox"/>	e.	Oil spill predictions
<input type="checkbox"/>	f.	Facility drainage
<input type="checkbox"/>	g.	Facility inspection

Minimum components of a Spill Prevention, Control and Countermeasure Management Plan (150) shall include (check all that applies)--continued:

2.	Criteria for SPCC CAP: The SPCC is to be tailored to the individual farm and should cover the required elements including, but not limited to the following (continued):	
<input type="checkbox"/>	h.	Site security
<input type="checkbox"/>	i.	Five year review plan
<input type="checkbox"/>	j.	Management approval
<input type="checkbox"/>	k.	Appropriate secondary containment *(passive secondary containment; perimeter containment structure or double-wall tank)
<input type="checkbox"/>	l.	Loading/unloading requirements and procedures for tank car and tank trucks
<input type="checkbox"/>	m.	Brittle fracture evaluations
<input type="checkbox"/>	n.	Bulk storage container compliance
<input type="checkbox"/>	o.	Transfer procedures and equipment (including piping)
<input type="checkbox"/>	p.	Integrity testing
<input type="checkbox"/>	q.	Personnel training and oil discharge prevention briefing
3.	SPCC CAP (record of decisions):	
<input type="checkbox"/>	Conservation practices and measures taken to address meeting EPA regulations. The record of decisions shall include the measures taken to provide secondary containment for regulated substances, planned practices, schedule for implementation, and site-specific specifications to apply the conservation practices. Planned engineering type practices shall include the conservation practice list and schedule of implementation.	
4.	References:	
<input type="checkbox"/>	References included in the document.	
5.	SPCC CAP Plan will include the following sections:	
<input type="checkbox"/>	a.	Summary of the facility's location, storage tanks and containment types and volumes, and any containment measures already in use. Additionally, this will be located on a map of the facilities.
<input type="checkbox"/>	b.	A list of recommended measures required to meet regulation and cost estimates.
<input type="checkbox"/>	c.	A narrative summary of the recommendations made through the SPCC Plan including description of containment facilities.
<input type="checkbox"/>	d.	For engineering/structural practices. The planned practice(s) when it will be applied and extent, and located on the map.

YES	NO	Checklist Approval
<input type="checkbox"/>	<input type="checkbox"/>	I have reviewed this Spill Prevention, Control and Countermeasure Plan it meets all the criteria of the Conservation Activity Plan (Code 150) in accordance with Section 2508 of the Food, Conservation and Energy Act of 2008.
NRCS Representative Title/E-mail/Phone No. (print and type):		
NRCS Representative Signature:		Date:

State Contacts: Steve Becker, State Conservation Engineer, steve.becker@mt.usda.gov, (406) 587-6828
 Tim Ouellette, Asst. State Cons. for Programs, tim.ouellette@mt.usda.gov, (406) 587-6794

Notes (If "No" above is checked, include reasons for denial comments, missing items that need to be added, etc.):

Note: The Technical Service Provider shall submit SPCC Plan(s) in hard copy and electronic format (MsWord) to the landowner and the NRCS field office as required in the Conservation Activity Plan (CAP Code 150). An NRCS representative shall review the SPCC Plan in accordance with this checklist. If the SPCC Plan contains the checklist components, the NRCS representative shall sign the checklist and upload the checklist and SPCC Plan to the State SPCC Sharepoint Site. National Headquarters will review each plan and issue a review report for the release of cost-share.