

Ohio MMP Template Installation Instructions

These instructions are designed to assist help you install the twelve Ohio templates for creating Comprehensive Nutrient Management Plans (CNMP), Nutrient Management Plans (NMP) and Precision Nutrient Management Plans (PNMP) using the Purdue Manure Management Planner (MMP).

Please follow the instructions below to install these templates into the correct folder of MMP on your computer.

Individuals with CCE computers (NRCS):

Save the attached files into the 0.30 (or 0.31) version of the Manure Management Planner. On CCE computers, you will need to enter your C drive:

- Select Program Files

- Select and open the USDA file

- Select and open the MMP 0.30 (or.31) file folder

- Select and open the Custom folder.

- Then unzip the Ohio Templates.zip (fourteen files) into this folder.

Individuals with personal computers: (Non-CCE or home/business owned)

- Select C drive

- Select Program Files

- Select and open the MMP 0.30 (or.31) folder

- Select and open the Custom folder

- Then unzip the Ohio Templates.zip (fourteen files) into this folder.

These templates contain AutoText fields that will make it easier to complete CNMPs, NMPs, and PNMPs more completely and accurately. When you are ready to generate the documents in MMP, you will select "Tools" and "Custom" to access the document maker. Once you have copied these templates (as described above) you will find two new menus under the National Document Maker. One is "Ohio (ToolKit) Format Document Maker" and the other is the "Ohio (Non-ToolKit) Format Document Maker".

The Ohio Non-ToolKit formatted templates allow for the use of AutoText fields for Facility and Land Treatment practices for planning purposes. These templates should be especially useful for developing CNMPs, NMPs, and PNMPs by Technical Service Providers (TSP) and Certified Crop Advisors (CCA) who do not have access to Customer Service ToolKit (CST).

The Ohio Toolkit formatted templates allow for the export of the Customer Service Toolkit (CST) data. When using these Ohio Toolkit formatted templates along with the Customer Service Toolkit's export feature, the conservation plan, (including Facility and Land Treatment practices as well as producer and field information) will populate the NMP documents once generated in the MMP. There are some AutoText features in these templates as well but the planning data from Toolkit will be used for Sections 2 and 4.

NRCS employees without the latest CCE approved version of MMP installed should contact your IT Specialist to update your computer. The MMP version .31 should be available soon.

If you have questions or difficulties please contact Mark Scarpitti.

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