

CULTURAL RESOURCES UNDERTAKING REVIEW WORKSHEET – 2014 INSTRUCTIONS

NOTE:

- Effective immediately, TN-NRCS must complete the Cultural Resources Undertaking Review Worksheet – 2014 for all cultural resources reviews.
 - Must use this form if permit is required.
1. Must complete section, 'Submitted By,' whenever the planner is different than the submitter.
 2. Undertaking Practices: Programs (No. 3) – A list of the funding programs is embedded in the dark blue column. To select the correct funding program:
 - a. Click on the dark blue box once to show the scroll arrows on the far right side. (NOTE: These arrows are small and require precise mouse movements.)
 - b. Point and click until the correct program shows in White.
 - c. Click on the program name to lock in place. It will change from White to dark blue.
 3. All **topographic** maps must be on the scale of **1:10,000** and clearly labeled with the **exact** location of **each** proposed practice.
 4. Submit **one farm per email** and insert county name and farm number in the Subject line, e.g. Dyer CO, FN1234.

For questions, contact Don Merritt at (931) 728-2472, ext. 3 or don.merritt@tn.usda.gov.