

Date Received:

Control No:

Field Office Checklist and TSP Certification Sample Plan Review

Conservation Activity Plan – Nutrient Management Plan Practice Activity Code (104)

(Refer to National Bulletin 450-11-1 for a complete listing of CAP Criteria)

Purpose: The purpose of this checklist is to provide guidance for components that need to be addressed or included in a Nutrient Management Plan. This checklist is designed for use by NRCS staff as well as Technical Service Providers. Please refer to CAP Development Criteria for specific elements to be addressed.

Instructions: Note: The NMP CAP sample plan should be reviewed at the State level and is not required to be reviewed by National Headquarters. However, should the State not have the technical specialist to conduct the review, requests can be submitted (by the State Office) to NHQ for review. Submit the completed checklist and sample plan by mail or email to Tim Pilkowski, Natural Resources Specialist, TSP Team. See below for address info.

Nutrient Management Plan	
State/County:	Date Plan Submitted:
Producer/Owner:	Technical Service Provider:
<p>A Nutrient Management Plan (NMP) is a document of record of how nutrients will be managed for plant production. The plan is designed to help the producer with implementation and maintenance activities associated with the plan.</p> <p>Technical Guidance, Criteria, and Content for the NMP is found at the URL: eDirectives http://directives.sc.egov.usda.gov/. Navigate to: General Manual Title 190 Part 402 – Nutrient Management</p> <p>Minimum components of a NMP shall include:</p>	
1.	Background and site information:
<input type="checkbox"/>	<ul style="list-style-type: none"> a. Name of owner/operator; b. Farm location, mailing address and operator phone; c. Soil Map Units; d. Conservation plan map; e. Field names and/or codes including acres; f. List of crops grown on the parcel; g. Description of concerns related to water quality, soil erosion (wind & water) or other local concerns

2.	Land Treatment: On all fields where nutrients are applied
<input type="checkbox"/>	<ol style="list-style-type: none"> 1. GIS Map(s) documenting fields and conservation practices including: <ol style="list-style-type: none"> a. Aerial maps and soil maps of land application area; b. Fields delineated to show setbacks, buffers, conservation practices planned, etc.; c. Identification of sensitive areas such as sinkholes, streams, wells, water sources, etc.
<input type="checkbox"/>	<ol style="list-style-type: none"> 2. Land treatment conservation practices planned or applied including: <ol style="list-style-type: none"> a. Practice narrative, O&M, design specifications, job sheets, etc.; b. Recommended conservation practices on adjacent fields; c. Any additional resource concerns addressed for erosion, water quality and air quality
3.	Nutrient Management: Must meet technical criteria for NM Practice Standard (590)
<input type="checkbox"/>	<ol style="list-style-type: none"> 1. Soil test data, Manure analysis and nutrient content from biosolids; 2. Field information (field names, total acres and spreadable acres); 3. Planned management and engineering practices (when, where and how practice will be applied); 4. Planned crops and nutrient recommendations for all sources; 5. Manure application planning calendar; 6. Planned nutrient applications; 7. Farm/Field Nutrient Balance; 8. Manure/Fertilizer annual summary

Yes	No	Checklist Approval
		I have reviewed this Nutrient Management Plan (NMP) and it meets all the criteria of the Conservation Activity Plan 104 in accordance with Section 2508 of the Food, Conservation and Energy Act of 2008.
NRCS Representative Name and Title (print or type):		
NRCS Representative Signature		Date:
Notes (If "No" is checked, include reasons for denial, comments, missing items that need to be added, etc.):		

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