

**STATEMENT OF WORK**  
**Heavy Use Area Protection (561)**  
**Florida**

**These deliverables apply to this individual practice. For other planned practice deliverables refer to those specific Statements of Work.**

**DESIGN**

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**Deliverables**

1. Design documents that demonstrate criteria in Florida NRCS practice standard have been met and are compatible with planned and applied practices
  - a. Practice purpose(s) as identified in the conservation plan
  - b. List of required permits to be obtained by the client
  - c. Compliance with NRCS national and state utility safety policy (NEM Part 503 - Safety, Subpart A - Engineering Activities Affecting Utilities)
  - d. Practice standard criteria-related computations and analyses to develop plans and specifications including but not limited to:
    - i. Florida Supplement, National Engineering Field Handbook (NEFH), Part 650, Chapter 1
    - ii. Type of traffic, design load, site foundation
    - iii. Kind of surface treatment including vegetation measures
    - iv. Safety considerations (NEM Part 503 - Safety, Subpart A - Engineering Activities Affecting Utilities)
    - v. Additional requirements for livestock and recreation areas
2. Written plans and specifications including sketches and drawings shall be provided to the client that adequately describes the requirements (location, materials, extent, etc.) to install the practice and obtain necessary permits (Florida Supplement, NEFH, part 650, Chapter 1)
3. Design report and inspection plan as appropriate (NEM Part 511, Subpart B - Documentation and Part 512, Subpart D - Quality Assurance Activities)
4. Quality Assurance Plan (NEM Part 512 - Construction, Subpart D - Quality Assurance Activities)
5. Operation and Maintenance Plan
6. Certification that the design meets NRCS standards and specifications and is in compliance with applicable laws and regulations (NEM Part 505 - Non-NRCS Engineering Services, Subpart A - Introduction)
7. Design modifications during installation as required

**INSTALLATION**

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**Deliverables**

1. Pre-construction conference with client and contractor
2. Verification that client has obtained required permits
3. Staking and layout according to plans and specifications including applicable layout notes
4. Installation inspection (according to inspection plan as appropriate)
  - a. Actual materials used (Part 512, Subpart D - Quality Assurance Activities)
  - b. Inspection records
  - c. Document compliance with Quality Assurance Plan

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5. Facilitate and implement required design modifications with client and original designer.
6. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during installation
7. Certification that the application process and materials meet design and permit requirements

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**CHECK OUT**

**Deliverables**

1. Check out notes as specified in the Florida Supplement, NEFH, part 650, Chapter 1
2. As-built documentation
  - a. Extent of practice units applied
  - b. Actual kinds and extent of surface treatments used and applied
  - c. As-built drawings
  - d. Final quantities
3. Certification that the application meets Florida NRCS standards and specifications and is in compliance with permits
4. Progress reporting

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**REFERENCES**

- Florida NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard – Heavy Use Area Protection, 561
- Florida Supplement, NEFH, part 650, Chapter 1, Procedure for Documenting, Planning, Design, construction, and Checkout of Engineering Conservation Practices.
- NRCS National Engineering Manual (NEM), Utility Safety Policy
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook

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