

**Instruction, per ME Bulletin 190-16-3, for
Completing the NLEB 4(d) Rule Streamlined Consultation Form**

Note: The NLEB 4(d) rule and associated documents and tend to use the word “trees removed”, but what they really mean is trees to be cut.

1. **Information to Determine 4(d) Rule Compliance** – Review and confirm answers are correct. Over time the information provided in 1.a. and 1. b. below may change. The SO will update this information as it becomes known.
 - a. There are only 3 known NLEB hibernacula in Maine: Oxford County (2 abandoned mines in Rumford & Milton Twp) and Piscataquis County (one cave in T8 R14 WELS)
 - b. Currently there are no known maternity roosts identified for Maine.
2. **Agency and Applicant** - Client information (name, address, phone) need not be included. Just provide the Agency information requested.
3. **Project Description and Location** –
 - a. A location map (1":24,000' or smaller scale) with CLU visible needs to be attached to the email to USFWS
 - b. Include project coordinates and identify the coordinate system used
4. **Basic Project Description** – This is the section that if insufficiently filled out will likely get a request for more information. Project Information should briefly include/describe:
 - a. Conservation practice(s) involving cutting of trees
 - b. Practice scenario (e.g., “Crop tree release, hand tools”) if the scenario adequately describes the planned action.
 - c. Describe the trees to be cut
 - i. Hardwood, Softwood, Mixed-wood
 - ii. Predominate size class to be cut
 1. Sapling (1 – 4.5” DBH)
 2. Pole (4.5 – 10” DBH)
 3. Sawtimber (> 10” DBH)
 - d. As applicable, indicate
 - i. The forest stand residual basal area or stocking rate after treatment
 - ii. Snags and cavity trees are to be retained
5. **General Project Information Table** – Review answers, and “Complete sections on Forest Conversion and Timber Harvest”
 - a. For practices that will involve tree cutting for non-forestry practice installation and maintenance complete information under the “Forest Conversion” section in the table on page 2.
 - i. “total acres of forest conversion” should equal “acres of forest conversion from April 1 – October 31”.
 - ii. “acres of forest conversion from June 1 – July 31” should equal zero (0), unless approved by the State Conservationist.

- b. For practices that involve cutting of trees for timber harvest or forest management, complete information under the “Timber Harvest” section in the table on page 2.
 - i. “total acres of timber harvest” should equal “acres of timber harvest from April 1 – October 31”.
 - ii. “acres of timber harvest from June 1 – July 31” should equal zero (0), unless approved by the State Conservationist.
6. **Agency Determination** –Review the determination provided. Contact the State Biologist if anything needs to be changed due to site-specific conditions.
7. **Signature** – Signed by a Responsible Federal Official
8. **Date Submitted** – It would be best if the date on the form matched the date the form and map are emailed.
 - a. Send email to Shay White (shay_white@fws.gov), with a Cc: to Wende Mahaney (wende_mahaney@fws.gov) and Debbie Gray (debbie.gray@me.usda.gov).
Important - The email subject line must include the client’s application or contract #.