

**STATEMENT OF WORK**  
**Riparian Forest Buffer (391)**  
**Oklahoma**

**These deliverables apply to this individual practice. For other planned practice deliverables refer to those specific Statements of Work.**

## **DESIGN**

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### **Deliverables:**

1. Design documents that demonstrate criteria in NRCS practice standard have been met and are compatible with planned and applied practices.
  - a. Practice purpose(s) as identified in the conservation plan
  - b. List of required permits to be obtained by the client
  - c. Practice standard criteria-related computations and analyses to develop plans and specifications including but not limited to:
    - i. Determination of buffer widths and lengths and adapted species of woody plants to be planted, retained, and/or naturally re-established
    - ii. Protective measures for planted stock including use exclusion
    - iii. Additional provisions, as required, for reducing excess amounts of pollutants in surface runoff and shallow ground water flow; providing habitat for aquatic organisms and terrestrial wildlife; and increasing carbon storage in biomass and soils
2. Written plans and specifications including sketches and drawings shall be provided to the client that adequately describes the requirements to install the practice and obtain necessary permits. Plans and specifications will be developed according to the requirements in the conservation practice standards Riparian Forest Buffer (391) and Tree/Shrub Establishment (612).
3. Documentation of needed operation and maintenance.
4. Certification that the design meets practice standard criteria and comply with applicable laws and regulations.
5. Design modifications during installation as required.

*Note: An OK-ECS-Worksheet-4A will be completed and signed by the planner. Job Sheet 391 01 is available for the design. Both of these forms should be completed and a copy provided to the landowner. Refer to the standard for Use Exclusion (472) when livestock need to be excluded from the area.*

## **INSTALLATION**

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### **Deliverables**

1. Pre-application conference with client.
2. Verification that client has obtained required permits.
3. Staking and layout according to plans and specifications including applicable layout notes.
4. Application guidance as needed.
5. Facilitate and implement required design modifications with client and original designer.
6. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during installation.
7. Certification that the application process and materials meet design and permit requirements.

*Note: Job sheet 391 01 and form OK-ECS-Worksheet-4A shall be completed and a copy given to the landowner.*

## **CHECK OUT**

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### **Deliverables**

1. Records of application.
  - a. Extent of practice units applied
  - b. Purpose of buffer
  - b. Width of buffer zones
  - c. Actual specie(s) planted or present
  - d. Tree density
2. Certification that the application meets NRCS standards and specifications and is in compliance with permits.
3. Progress reporting.

*Note: OK-ECS-Worksheet-4A must be used to certify that trees planted are done according to specifications.*

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**REFERENCES**

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- NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard – Riparian Forest Buffer, 391
- NRCS National Forestry Handbook (NFH), Part 636.4
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook

Note: For additional guidance, refer to OSU Fact Sheet No. 1571 Riparian Forest Buffer