Using Standard Statements When Creating Plan Documents

Introduction:

A Standard Statement is helpful to the customer in understanding what s/he is about to agree to when signing a Conservation Plan document. With the revision of the PA Clean Stream Law, Chapter 102, it has become more important to reinforce the limits of the Conservation Plan by including a summary Standard Statement. In order to provide a clear summary statement, three Standard Statements have been developed:

Statement 1 - “Meets the Tolerable (T) Level of Soil Loss”
Statement 2 - “Exceeds T, in Compliance with HELC”
Statement 3 - “Exceeds T, not subject to Food Security Act compliance”

One of these Standard Statements must be included in all Conservation Plans that address cropland.

For individuals not using Customer Service Toolkit:

The full text for each Standard Statement is included at the end of this document.

For individuals using the Plan Wizard in Customer Service Toolkit with access to the PA NRCS F: drive:

The Plan Wizard in Customer Service Toolkit provides a method to assist planners in adding Standard Statements to the plan. The planner will select an appropriate file from several Standard Statements provided to be used when creating a Conservation Plan report. There is some preliminary set-up by the user, however, before starting up the Plan Wizard process.

The user must place the statements in the correct folder on their C:\drive to be used effectively within toolkit. The Statement in the plan document will appear just above the signature blocks.

To be accessible from the Plan Wizard, copy and paste statements from

F: data on<paservernameC001\Standard_Statements_for_Toolkit to
C:\Program Files\USDA\Toolkit5\Templates\PlanWizard

Note: For counties with upgraded servers, name is: <paservernameC057
User has the option of creating additional Standard Statements useful to assist customer in understanding the plan report about to be signed. Creating new additional statements must be typed in a text format in Notepad window. (Can be accessed from- Start: All Programs: Accessories: Notepad)

Place additional statements in the C:\ directory as stated above.

The graphic below is an image of the window in Plan Wizard where the Standard Statement and the Plan Objectives are entered when creating the plan document.
The browse button to the right of the Standard Statement textbox, (circled in red) will open to the location of the statements on the C:\drive when clicked.

Double click on a statement of choice to add to the plan wizard.

The plan objective must be typed in by individual preparing plan document according to planning guidance.