

Alabama MMP Template Installation Instructions

The Alabama NRCS State office has developed an MS word template for the manure management planner (MMP) that can be used in creating comprehensive nutrient management plans (CNMP) and producer activity documents (PAD) for poultry operations in Alabama. After all of the data is entered into MMP the user can create the CNMP and PAD MS word document using the new Alabama template. After the templates are installed to your PC you will not need to do this again unless the template is updated.

Please follow the instructions below to install these templates into the correct folder of MMP on your computer. **Before you start make sure MMP is not opened.**

Individuals with CCE computers Windows 7 (NRCS):

Unzip and save the attached files into the 0.32 version of the Manure Management Planner (custom folder). On CCE computers, it should be located in the following location:

C:\Program Files (x86)\MMP 0.32\Custom

Unzip and copy the five files into this folder (MMP 0.32\Custom)

Al_AIPlans.mmt,

Alabama_CNMP_NTK.dot,

Alabama_CNMP_TK.dot,

Alabama_Producer_Activity_NTK.dot,

Alabama_Producer_Activity_TK.dot

Individuals with personal computers: (Non-USDA or home/business/TSP owned)

Unzip and save the attached files into the 0.32 version (or the version you are using) of the Manure Management Planner (custom folder). This folder should be located on the C drive, but the location will vary depending on the version of window your computer is running.

Unzip and copy the five files into this folder (MMP 0.32\Custom)

Al_AIPlans.mmt,

Alabama_CNMP_NTK.dot,

Alabama_CNMP_TK.dot,

Alabama_Producer_Activity_NTK.dot,

Alabama_Producer_Activity_TK.dot

After copying the files from the Alabama Templates.zip into the custom folder you will be able to use the new templates in creating the CNMP and PAD. When all of the data has been entered into MMP you are ready to generate the documents. To access the “Document Maker”, you will select “Tools” button at the bottom of the MMP window. A new window will open and the user will select the “Custom” tab on the top of the tools window. Use the following guide to help you navigate to the correct MS word template to create the desired document (CNMP or PAD).

In the “Custom” tab of the MMP “Tools” See fig 1.

Select “Alabama USDA-NRCS Format Document Maker”

“Alabama CNMP Documents(4)”

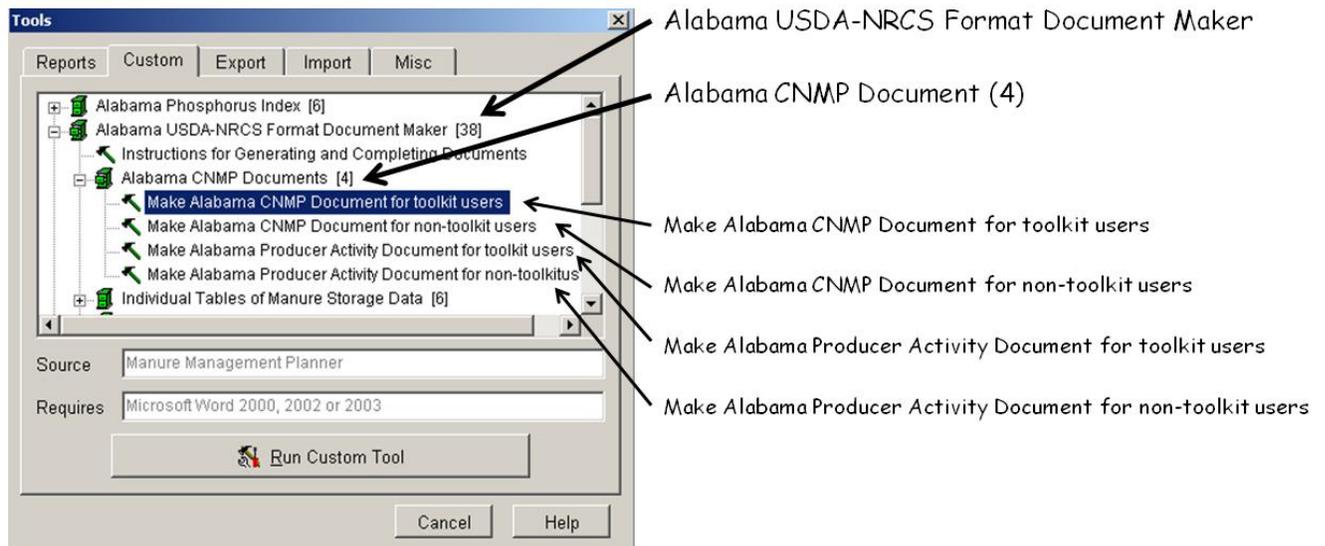
“Make Alabama CNMP Document for Toolkit Users”

“Make Alabama CNMP Document for Non-Toolkit Users”

“Make Alabama Producer Activity Document for Toolkit Users”

“Make Alabama Producer Activity Document for Non-Toolkit Users”

Fig 1: A screen shot of the MMP Tools, Custom tab after the Alabama Templates are copied into the custom folder



After the data is exported into the MS word document additional information will need to be added to complete the CNMP and PAD that is need to meet the NRCS requirements of a CNMP. There are additional directions and guidance contained in the MS word template in a green font. Use these additional directions to guide you through this last part of the CNMP and PAD development.

If you have any questions or difficulties please contact Eric Schwab.

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