

**STATEMENT OF WORK**  
**WETLAND ENHANCEMENT**  
**CODE (659)**

**DESIGN (PLANNING REQUIREMENTS)**

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**Deliverables:**

- 1 Document the planned purpose and specification(s) in the practice narrative, or on a separate sheet that is referenced in the practice narrative.
  - a. Practice purpose(s) as identified in the conservation plan.
  - b. Compliance with NRCS national and state utility safety policy (NEM Part 503-Safety, Subpart A - Engineering Activities Affecting Utilities 503.00 through 503.06)
  - c. Practice standard criteria-related computations, inventories, and analyses to develop plans and specifications including but not limited to:
    - i. Resource inventories
      - a. Wildlife Species Model (WSM) and associated Job Sheet or a CO-WET where a WSM does not exist
      - b. Hydric soils documentation
    - ii. Identification of targeted species
    - iii. Plan map showing locations of all planned practices
    - iv. Impacts on adjacent properties and structures
    - v. Structural including hazard class as appropriate
    - vi. Vegetation
    - vii. Hydrology/Hydraulics
- 2 List of required permits and permissions to be obtained by client e.g. water rights, well permit, 404 permit
- 3 Facilitating practices
- 4 Practice narrative will be included in the Conservation Plan of Operations (the Contract Support Document may serve as the Conservation Plan of Operations in certain situations). Narratives will identify targeted species, habitats, limiting factors, and how the limiting factors will be addressed by planned practices.
- 5 Documentation of needed operation and maintenance
- 6 Optional Document(s) as needed
  - a. documentation of plant community composition
  - b. CO-ECS-5 required for all herbaceous plantings
  - c. 612 Job Sheet required for all woody plantings
- 7 Written plans and specifications including sketches and drawings shall be provided to the client adequately describing the requirements to install the practice and obtain necessary permits.
- 8 Certification that the design meets practice standard criteria and complies with applicable laws and regulations (NEM Subpart A, 505.03(b)(2))

- 9 Design Report and Inspection Plan as appropriate (NEM Part 511, Subpart B Documentation, 511.11 and Part 512, Subpart D Quality Assurance Activities, 512.30 through 512.32)
- 10 Design modifications during installation as required

## **INSTALLATION**

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### **Deliverables**

- 1 Pre-application conference with client and contractor.
- 2 Verification that client has obtained required permits e.g. 404 permit, well permit, evidence of adequate water rights for intended purpose
- 3 Staking and layout according to plans and specifications including applicable layout notes
- 4 Application/installation inspection
  - a. Actual materials used
  - b. Inspection records
- 5 Facilitate and implement required design modifications with client and original designer
- 6 Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during installation
- 7 Certification that the application process and materials meet design and permit requirements
- 8 Provide application guidance as needed.

## **CHECK OUT**

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### **Deliverables**

- 1 As built documentation
  - a. Extent of practice units applied
  - b. Final quantities
  - c. Actual materials used and applied
  - d. Drawings
- 2 Certification that the application meets NRCS Standards and Specifications and permit requirements (NEM Subpart A, 505.03(c)(1)).
- 3 Document findings on the Job Sheets and in the Conservation Assistance Notes, Conservation Plan of Operations, and if applicable, the Contract Support Document (the Contract Support Document may serve as the Conservation Plan of Operations in certain situations)
- 4 Progress reporting

## **REFERENCES**

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See references listed in Conservation Practice Standard