#### **United States Department of Agriculture**



Natural Resources Conservation Service 655 Parfet Street, Room E200C Lakewood, Colorado 80215

## VIA ELECTRONIC MAIL

### **TECHNICAL GUIDE NOTICE NO. 581**

**November 28, 2006** 

Re: Transmit New Conservation Crop Rotation 328 and Cover Crop 340 Job Sheets and Revised Conservation Crop Rotation 328 and Cover Crop 340 Standards and Statements of Work, Section I Transmittals Index and Section IV Standards and Specifications Index

This Technical Guide Notice transmits the following new and revised documents to the <u>Colorado</u> <u>electronic Field Office Technical Guide</u> (FOTG).

Conservation Crop Rotation 328 Conservation Practice Standard

Conservation Crop Rotation 328 Conservation Practice Job Sheet

Conservation Crop Rotation 328 Statement of Work

Cover Crop 340 Conservation Practice Standard

Cover Crop 340 Conservation Practice Job Sheet

Cover Crop 340 Statement of Work

Section I Transmittals Index

Section IV Standards and Specifications Index

This Technical Guide Notice cancels the following documents from the Colorado FOTG.

Conservation Crop Rotation 328 Conservation Practice Standard, October 2004

Conservation Crop Rotation 328 Statement of Work, October 2004

Cover Crop 340 Conservation Practice Standard, July 2006

Cover Crop 340 Specification Guide, April 2003

Cover Crop 340 Statement of Work, July 2006

### **Archiving Standards**

Conservation practice standards in effect at the time the client makes a decision regarding a course of action (step 7 of the Conservation Planning Process) may be used for practice implementation unless public health, safety or welfare is adversely affected. A copy of all superseded standards shall be retained in NRCS field office files or other locations as approved by the State Conservationist, until such standards are no longer relevant to any active conservation plan or contract, or for 10 years, whichever is longer. Where formal contracts (e.g., long-term agreements) are involved, copies of outdated standards are to be retained for the period required by the pertinent NRCS policy governing that specific program.

These archived standards need to be removed from the FOTG and retained in a separate file (GM-450, Part 401, Subpart B, 401.18). An archive of canceled Colorado Standards is maintained in the Ecological Sciences Section at the State office in Lakewood.

# **Filing Instructions**

District Conservationists are not required to maintain a hard copy of the FOTG in their respective Field Offices. One copy of the Colorado FOTG is maintained at the National Information Technology Center (NITC) Web Farm, and is available to NRCS employees through <a href="http://my.nrcs.usda.gov">http://my.nrcs.usda.gov</a> and <a href="http://efotg.nrcs.usda.gov/efotg\_locator.aspx?map=CO">http://efotg.nrcs.usda.gov/efotg\_locator.aspx?map=CO</a>, and to the private sector through <a href="http://efotg.nrcs.usda.gov/efotg\_locator.aspx?map=CO">http://efotg.nrcs.usda.gov/efotg\_locator.aspx?map=CO</a>.

This notice is filed in the Section I Transmittals folder.

#### **Contact Information**

Contact Jim Sharkoff, State Conservation Agronomist, at 720-544-2812 or jim.sharkoff@co.usda.gov for questions regarding the content of this notice.

This is the only copy of this notice you will receive from the State Office.

/s/ *Randy Randall* for

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State Conservationist

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SRCs West Region, KS, NE, and OK