



Natural Resources Conservation Service  
655 Parfet Street, Room E200C  
Lakewood, Colorado 80215

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VIA ELECTRONIC MAIL

TECHNICAL GUIDE NOTICE NO. 592

FEBRUARY 28, 2007

Re: Transmits new form to help develop and maintain a list of all wetland legacy tools that are currently in Field offices to support data in Section I of the FOTG.

NHQ recently issued Bulletin 180.7.5 directing us to retain all wetland legacy tools that we currently have in our offices. The Bulletin further directed us to develop and maintain a list of these tools and support data in Section I of the FOTG. To help Field offices with this task, we prepared a form, the [CO-ECS-15](#), and filled out as much of it as we could from the State office. District Conservationists need to finish filling out the appropriate boxes, adding additional tools and information to the list as needed and return it (electronically) to Terri Skadeland [terri.skadeland@co.usda.gov](mailto:terri.skadeland@co.usda.gov). This information will be posted on the eFOTG for your office. The deadline for returning completed forms is Friday, April 13, 2007.

For the maps, aerial photos, etc. please indicate whether your office has these items and the approximate date they were issued. If you do not have the tool indicated on the form, please note this in the "Location" column. If you have access to a tool, but it is not kept in the Field office, please note where it is kept. Make any necessary corrections to the information provided. If you need more rows, put your cursor **outside** the yellow box on the right hand side of a row, then press "enter." A new row will be added below the existing one.

The above mentioned bulletin also gives direction to file all individual, site-specific materials related to wetland determinations in either hard copy or electronic format so that the information can be found easily. In Colorado, we use the case file as the repository for this information.

**Filing Instructions**

This notice is filed in the [Colorado eFOTG](#), Section I, Transmittals folder.

**Contact Information**

Contact Terri Skadeland, State Biologist, at 720-544-2813 or [terri.skadeland@co.usda.gov](mailto:terri.skadeland@co.usda.gov) for questions regarding the content of this notice.

This is the only copy of this notice you will receive from the State office.

A handwritten signature in black ink that reads "Allen Green". The signature is written in a cursive style and is positioned to the left of a vertical red line.

ALLEN GREEN  
State Conservationist

Dist: A, D  
SRCs West Region, KS, NE, and OK