



Natural Resources Conservation Service
655 Parfet Street, Room E200C
Lakewood, Colorado 80215

VIA ELECTRONIC MAIL

TECHNICAL GUIDE NOTICE NO. 618

January 28, 2009

Re: Transmit the new Agrichemical Handling Facility 309 Standard, Statement of Work, and Operation and Maintenance Plan, Section I Transmittals Index and Section IV Standards and Specifications Index

This Technical Guide Notice transmits the following new and revised documents to the Colorado Electronic Field Office Technical Guide ([eFOTG](#)) :

[Agrichemical Handling Facility 309 Conservation Practice Standard](#)
[Agrichemical Handling Facility 309 Statement of Work](#)
[Agrichemical Handling Facility 309 Operation and Maintenance Plan](#)
[Section I Transmittals Index](#)
[Section IV Standards and Specifications Index](#)

This Technical Guide Notice cancels the following documents from the Colorado FOTG:

Agrichemical Handling Facility 702 Interim Conservation Practice Standard, March 2006
Agrichemical Handling Facility 702 Statement of Work, March 2006
Agrichemical Handling Facility 702 Operation and Maintenance Plan, March 2006

Archiving Standards

Conservation practice standards in effect at the time the client makes a decision regarding a course of action (step 7 of the Conservation Planning Process) may be used for practice implementation unless public health, safety, or welfare is adversely affected. A copy of all superseded standards shall be retained in NRCS field office files or other locations as approved by the State Conservationist, until such standards are no longer relevant to any active conservation plan or contract, or for 10 years, whichever is longer. Where formal contracts (e.g., long-term agreements) are involved, copies of outdated standards are to be retained for the period required by the pertinent NRCS policy governing that specific program.

These archived standards need to be removed from the FOTG and retained in a separate file (GM-450, Part 401, Subpart B, 401.18). An archive of canceled Colorado Standards is maintained in the Ecological Sciences Section at the State Office in Lakewood.

Filing Instructions

District Conservationists are not required to maintain a hard copy of the FOTG in their respective field offices. One copy of the Colorado FOTG is maintained at the National Information Technology Center (NITC) Web Farm and is available to NRCS employees through <http://my.nrcs.usda.gov> and http://efotg.nrcs.usda.gov/efotg_locator.aspx?map=CO, and to the private sector through http://efotg.nrcs.usda.gov/efotg_locator.aspx?map=CO. This notice is filed in the Section I Transmittals folder.

Contact Information

Contact John Andrews, State Conservation Engineer, at (720) 544-2834 or john.andrews@co.usda.gov for questions regarding the content of this notice. This is the only copy of this notice you will receive from the State Office.

/s/

ALLEN GREEN
State Conservationist

Dist: A, D
SRCs West Region, KS, NE, and OK