



Natural Resources Conservation Service  
Denver Federal Center  
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**VIA ELECTRONIC MAIL**

**TECHNICAL GUIDE NOTICE NO. 646**

**March 23, 2011**

Re: Transmit wildlife Job Sheets

This Technical Guide Notice transmits the following new Job Sheets to the Standards and Specifications folder in Section IV of the Colorado electronic Field Office Technical Guide ([eFOTG](#)).

[390 Riparian Herbaceous Cover](#)

[395 Stream Habitat Improvement and Management](#)

[643 Restoration and Management of Rare or Declining Habitats](#)

[646 Shallow Water Development and Management](#)

[647 Early Successional Habitat Development/Management](#)

[657, 658, 659 Wetland Restoration, Creation, or Enhancement](#)

This notice is filed in the Section I, Transmittals folder of the Colorado eFOTG.

**Archiving Standards**

Conservation practice standards in effect at the time the client makes a decision regarding a course of action (step 7 of the Conservation Planning Process) may be used for practice implementation unless public health, safety or welfare is adversely affected. A copy of all superseded standards shall be retained in NRCS field office files or other locations as approved by the State Conservationist, until such standards are no longer relevant to any active conservation plan or contract, or for 10 years, whichever is longer. Where formal contracts (e.g., long-term agreements) are involved, copies of outdated standards are to be retained for the period required by the pertinent NRCS policy governing that specific program.

These archived standards need to be removed from the FOTG and retained in a separate file (GM-450, Part 401, Subpart B, 401.18). An archive of canceled Colorado Standards is maintained in the Ecological Sciences Section at the State office in Denver.

**Printing and Filing Instructions**

District Conservationists are not required to maintain a hard copy of the eFOTG in their respective field offices. One copy of the Colorado e FOTG is maintained at the National Information Technology Center (NITC) Web Farm, and is available through <http://my.nrcs.usda.gov> and [http://efotg.sc.egov.usda.gov/efotg\\_locator.aspx?Map=CO](http://efotg.sc.egov.usda.gov/efotg_locator.aspx?Map=CO).

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**Contact Information**

Contact Terri Sage, State Biologist, at 720-544-2813 or [terri.sage@co.usda.gov](mailto:terri.sage@co.usda.gov) for questions regarding the content of this notice.

This is the only copy of this notice you will receive from the State office.

/s/

ALLEN GREEN  
State Conservationist