

**DIRECTIVES CLEARANCE
USE REVERSE SIDE OF FORM FOR DRAFT CLEARANCES**

This form will be filed with the record copy of the directive in Records & Directives Management Team (R&DMT)

Directive type, number and name (i.e., National Instruction, General Manual, National Bulletin, NEH) State Supplement to General Manual 190 Part 410.4.	Originated by (name and organizational unit): Joyce Purcell, ASTC-Programs NRCS-Connecticut	
	Room Number	Telephone (860) 871-4028

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REPORTING REQUIREMENTS:

- Check one: Contains no recurring reporting requirements.
 Establishes recurring report. Form AD-368 has been submitted

Cleared by: _____, MSD

FINAL CLEARANCES: (Required for all directives)

1. Division Director <i>Small Enck</i>	Date 4/23/13
2. Office of General Counsel (required for Federal Register rules)	Date
3. Chief (required for Delegations of Authority and major policy documents)	Date
4. Associate Chief	Date
5. Regional Conservationist	Date
6. State Conservationist <i>Mary Earle ACTWA</i>	Date 10/24/12
7. Deputy Chief <i>S. Wayne Barrett</i>	Date 1/23/2013
8. Directives Manager, Records & Directives Management Team, MSD	Date
9. Other clearances as applicable	Date

REMARKS

**DIRECTIVES CLEARANCE
DRAFT CLEARANCE**

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	Room Number	Telephone (860) 871-4028

FINAL CLEARANCES: (Required for all directives)

1. Division Director	Date
2. Office of General Counsel (required for Federal Register rules)	Date
3. Office of Public Affairs (required for editing of permanent directives only)	Date
4. Chief (required for Delegations of Authority and major policy documents)	Date
5. Associate Chief	Date
6. Regional Conservationist	Date
7. State Conservationist <i>Mary Lee</i> <i>ACTING</i>	Date 10/24/12
8. Deputy Chief	Date
9. Directives Manager, Records & Directives Management Team, MSD	Date
10. Other clearances as applicable	

REMARKS

United States Department of Agriculture



Natural Resources Conservation Service
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Tolland, CT 06084-3917
(860) 871-4011

November 19, 2012

GENERAL MANUAL
CT190 – ECS
Part 410.4 – Supplement No. 1 (Part 410.4(K))

SUBJECT: ECS – DELEGATION OF SIGNATURE AUTHORITY AS THE RESPONSIBLE FEDERAL OFFICIAL AS IT PERTAINS TO COMPLETION OF THE ENVIRONMENTAL EVALUATION, FORM CPA-52.

Purpose: To supplement the General Manual's Title 190 Ecological Services Part 410.4(K) compliance with National Environmental Policy Act (NEPA) by designating agency representatives as having authority to perform field and state level duties of the Responsible Federal Official (RFO) for NEPA compliance by allowing the State Conservationist to delegate agency representatives.

Effective Date: This supplement is effective upon receipt.

Background: The State Conservationist is the RFO and may delegate that authority to a designated agency representative.

Filing Instructions: This supplement should be filed immediately following Title 190, Part 410, Subpart K, Section 410.4.

A handwritten signature in cursive script, appearing to read "Nancy Ferlow".

Nancy Ferlow
Acting State Conservationist

Helping People Help the Land

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Part 410.4 – Compliance with National Environmental Policy Act

Subpart K – Delegations of Authority

410.4(K) – Delegations of Authority for the National Environmental Policy Act (NEPA) Compliance at the Field and State Office Levels

CT Supplement No. 1

This supplement provides the delegations of authority for NEPA compliance to designated agency representatives at the field and state office levels.

The State Conservationist is the Responsible Federal Official (RFO) for NEPA compliance and may delegate that authority to a designated agency representative.

The District Conservationist (DC) assigned to each field office in Connecticut is delegated authority to serve as the agency RFO for NEPA compliance in their area of responsibility. The DC is delegated the authority to make NEPA compliance findings for NRCS Environmental Evaluations (EE) Worksheets completed at the field office level.

The RFO is also delegated the authority to sign for NRCS as the responsible federal agency, when a non-NRCS person completes Form NRCS-CPA-52 through the signature block indicating the information recorded on the form was based on the best available information (currently Section P). In these cases, the RFO will sign the second part of Section P of the current form.

NRCS, partner employees, technical consultants, and others who have received appropriate training and have demonstrated the ability to evaluate short- and long-term effects of an action or alternative actions may complete Form NRCS-CPA-52 up to and including the signature block indicating the information recorded was based on the best available information (currently Section P). Appropriate training may include the NRCS Environmental Compliance Level 1 course (NRCS-NEDC-000190), available online through AgLearn, or equivalent, as approved by the State Resource Conservationist. Following training, demonstrated ability will be achieved through supervisor recommendation and the completion of a successful Form NRCS-CPA-52 review by the State Resource Conservationist.

All individuals listed in Connecticut as certified conservation planners who maintain their certifications to current requirements have received training and demonstrated their ability to complete Form NRCS-CPA-52 through the signature block indicating the information recorded was based on the best available information (currently Section P).

This supplement will be reviewed, as needed, by the State Conservationist.