STATEMENT OF WORK
Composting Facility (317)
Delaware

These deliverables apply to this individual practice. For other planned practice deliverables refer to those specific Statements of Work.

DESIGN

Deliverables:

1. Design documentation that will demonstrate that the criteria in NRCS practice standard have been met and are compatible with other planned and applied practices.
    a. Practice purpose(s) as identified in the conservation plan.
    b. List of required permits to be obtained by the client.
    c. Compliance with NRCS national and state utility safety policy (NEM Part 503-Safety, Subpart A - Engineering Activities Affecting Utilities 503.00 through 503.06).
    d. List of facilitating practices
    e. Practice standard criteria related computations and analyses to develop plans and specifications including but not limited to:
        i. Geology and Soil Mechanics (NEM Subpart 531a)
        ii. Capacity
        iii. Structural, Mechanical and Appurtenances
        iv. Maximize Clean Water Diversion.
        v. Environmental Considerations (e.g. odors, water quality, distance from wells and other water sources)
        vi. Bio-security
        vii. Safety Considerations (NEM Part 503-Safety, Subpart A, 503.06 through 503.12)
2. Written plans and specifications including sketches and drawings shall be provided to the client that adequately describes the requirements to install the practice and obtain necessary permits.
3. Design Report and Inspection Plan as appropriate (NEM Part 511, Subpart B Documentation, 511.11 and Part 512, Subpart D Quality Assurance Activities, 512.30 through 512.32).
4. Operation and Maintenance Plan
5. Certifications that the design meets practice standard criteria and comply with applicable laws and regulations (NEM Subpart A, 505.03(b)(2)).
6. Design modifications during installation as required.

Note: *State-Specific Deliverables may be added as appropriate.*

INSTALLATION

Deliverables

1. Pre Installation conference with client and contractor.
2. Verification that client has obtained required permits.
3. Staking and layout according to plans and specifications including applicable layout notes.
4. Installation inspection (according to inspection plan as appropriate).
    a. Actual materials used.
    b. Inspection records
5. Facilitate and implement required design modifications with client and original designer.
6. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during installation.
7. Certification that the installation process and materials meets design and permit requirements.

Note: *State-Specific Deliverables may be added as appropriate.*

CHECK OUT

Deliverables

1. As-Built documentation.
    a. Extent of practice units applied
    b. Drawings
    c. Final quantities
2. Certification that the installation meets NRCS standards and specifications and is in compliance with permits (NEM Subpart A, 505.03(c)(1)).
3. Progress reporting.

Note: *State-Specific Deliverables may be added as appropriate.*

REFERENCES

- NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard - Composting Facility, 317.
- NRCS National Engineering Handbook, Part 637, Chapter 3, Composting
- NRCS National Engineering Manual (NEM).
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook

Note: *State-Specific references may be added as appropriate.*