

United States Department of Agriculture



Natural Resources Conservation Service  
P.O. Box 2890  
Washington, D.C. 20013

P.O. Box 141510  
Gainesville, FL 32614  
Phone: (352) 338-9542

2614 NW 43<sup>rd</sup> St.  
Gainesville, FL 32606  
Fax: (352) 338-9578

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June 28, 2007

**FIELD OFFICE TECHNICAL GUIDE**

**CHANGE NOTICE 118**

**Purpose.** To transmit technical documents to be inserted into the local FOTG.

**Effective.** This notice is effective when received.

The enclosed materials shall be filed in the appropriate section of the Field Office Technical Guide (FOTG) in accordance to these filing instructions. Electronic copies of these materials may be found in the eFOTG located at <http://www.nrcs.usda.gov/technical/efotg/>.

**SECTION I**

**Cost Data Table of Contents** – Table of contents revised to include new and revised information.

**State Supplemental Not-To-Exceed (NTE) Rates** – In an effort to archive and provide additional transparency to agency assistance programs, we are including the state supplemental NTE Rates into the FOTG. These rates are being provided for both the FY 2006 and 2007 program years.

**Maps – Section I Contents** – The table of contents page for the maps section in the FOTG has been revised to into new additional materials associated with the Floodplain Maps Guidelines.

**Resource – Page 25 Note** – Is a subsection divider for the Floodplain Maps Guidelines materials provided.

**Guidelines for Using Digital Floodplain Boundary Maps** – This new information describes the different floodplain map datasets and how they should be used when providing conservation planning and technical assistance.

**2007 -002 FEMA Q3 Floodplain Buffer Evaluation** – The guidance provides instructions for how to determine whether a planning unit is located within 250 feet of the 100-year base floodplain boundary.

**Federal Emergency Management Agency Community Status By County with Contacts -**

This list provides the county, city or town, a local person’s name, title and phone number for the point of contact associated with the use and application of floodplain maps for their area of responsibility.

***Filing Instructions***

<u>Remove and Archive</u>	<u>Insert</u>
Table of Contents, Section I (CD), page i, May 2003.	Cost Data Table of Contents, Section I (CD), page i, June 2007
-----	State Supplemental Not-To-Exceed (NTE) Rates, Section (CD), pages 105 – 107, June 2007 at the back of your Cost List for Selected Conservation Practices of EQIP.
Maps – Section 1 Contents, page i, October 2006.	Maps – Section 1 Contents, page i, June 2007.
-----	Resource – Page 25 Note, page 1 of 1, June 2007 behind Resource Page 24 map.
-----	Guidelines for Using Digital Floodplain Boundary Maps, page 1 – 3, June 2007 behind Resource – Page 25 Note.
-----	2007 -002 FEMA Q3 Floodplain Buffer Evaluation, page 1 – 4, Section I (G) Technical Notes, June 2007.
-----	Federal Emergency Management Agency Community Status By County with Contacts, page 1 – 21, June 26, 2007 behind 2007-002 FEMA Q3 Floodplain Buffer Evaluation information.

**SECTION IV**

**Critical Area Planting (Code 342)** – This conservation practice standard has been revised to reflect the new national practice standard that was recently released.

**Critical Area Planting (Conservation Practice Standard 342 Guidance)** - This conservation practice support guidance document has been revised to reflect new national guidelines.

**Residue and Tillage Management No Till/Strip Till/Direct Seed (Code 329)** - This conservation practice standard has been revised to reflect new information and technology.

**Residue and Tillage Management No Till/Strip Till/Direct Seed (Conservation Practice Standard 329 Guidance)** - This conservation practice support guidance document has been

developed to assist in the planning, design and application of Conservation Practice Standard 329.

**Residue and Tillage Management No Till/Strip Till/Direct Seed (Conservation Practice Standard 329 Jobsheet)** – This jobsheet has been developed to assist in the planning, design and application of Conservation Practice Standard 329.

*Filing Instructions*

<u>Remove and Archive</u>	<u>Insert</u>
Critical Area Planting (Code 342), August 2006.	Critical Area Planting (Code 342), June 2007.
Critical Area Planting (Conservation Practice Standard 342 Guidance), August 2006.	Critical Area Planting (Conservation Practice Standard 342 Guidance), June 2007.
Residue and Tillage Management No Till/Strip Till/Direct Seed (Code 329), October 2005.	Residue and Tillage Management No Till/Strip Till/Direct Seed (Code 329), June 2007.
-----	Residue and Tillage Management No Till/Strip Till/Direct Seed (Conservation Practice Standard 329 Guidance), June 2007 behind the conservation practice standard.
-----	Residue and Tillage Management No Till/Strip Till/Direct Seed (Conservation Practice Standard 329 Jobsheet), June 2007 behind the conservation practice guidance document.

**SECTION V**

**Economics Benefits (Tab)** – Subsection divider for the information on economic benefits located within Section V of the FOTG.

**Table of Contents** – Table of contents page for economic benefits information provided.

**Economic Benefits** – An introduction on how to incorporate economic benefits into effective landowner decision making and conservation application is provided.

**Livestock Shade Structures – Cost Benefits (FL717EFS)** - Please utilize this new economic information and its associated Landowner Information Sheet when providing conservation planning and technical assistance on Livestock Shade Structures, Practice Code 717.

*Filing Instructions*

<u>Remove and Archive</u>	<u>Insert</u>
-----	Economics Benefits (Tab) as a new tab at the back of Section V.

-----	Table of Contents page i, Section V (EB), June 2007 for new Economics subsection behind tab.
-----	Economic Benefits, page 1, June 2007 behind Table of Contents page i, Section V (EB).
-----	Livestock Shade Structures – Cost Benefits (FL717EFS), pages 1 – 6, June 2007 behind the Economic Benefits information.

**GREG HENDRICKS**  
State Resource Conservationist

DIST: AO, FO, ENG, PMC