

ILLINOIS STATEMENT OF WORK

Waste Transfer (634)

These deliverables apply to this individual practice. For other planned practice deliverables refer to those specific Statements of Work.

DESIGN

Deliverables:

1. Design documentation that will demonstrate that the criteria in NRCS practice standard have been met and are compatible with other planned and applied practices.
 - a. Practice purpose(s) as identified in the conservation plan.
 - b. List of required permits to be obtained by the client.
 - c. Impacts on adjacent properties and structures.
 - d. Compliance with NRCS national and state utility safety policy (NEM Part 503-Safety, Subpart A - Engineering Activities Affecting Utilities 503.00 through 503.06).
 - e. List of facilitating practices
 - f. Practice standard criteria related computations and analyses to develop plans and specifications including but not limited to:
 - i. Geology and Soil Mechanics (NEM Subpart 531a)
 - ii. Setback distances (example – wells, residences, groundwater table, etc.)
 - iii. Hydraulics
 - iv. Structural and Mechanical Components
 - v. Design Survey
 1. Field survey notes conforming to NEM Part 540. Include a hard copy of the raw data and reduced survey if using an electronic data collector.
 2. Include temporary benchmark elevations, description and location.
 - vi. Environmental Considerations (e.g. air quality, biosecurity).
 - vii. Safety Considerations (NEM Part 503- Safety, Subpart A, 503.06 through 503.12).
2. Written plans and specifications, including sketches and drawings, that adequately describes the requirements to install the practice and obtain necessary permits.
 - a. Location Map with legal description
 - b. Plan View drawing showing the location of the practice to be constructed, and relevant benchmark elevations and descriptions
 - c. Construction Material specifications
 - d. Construction notes as needed to clarify components and provide directions for installation
 - e. Utility safety statement requiring notification of the Illinois One-Call System prior to construction.
 - f. Additional notes as necessary to identify avoidance and protection areas and boundaries associated with cultural resources, threatened or endangered species, or other resources needing temporary protection during installation.
 - g. Signature/initials and date for design and design check. Design check to be completed by an individual other than the designer
3. Design Report and Inspection Plan as appropriate (NEM Part 511, Subpart B Documentation, 511.11 and Part 512, Subpart D Quality Assurance Activities, 512.30 through 512.32).
4. Operation and Maintenance Plan
5. Certifications that the design meets practice standard criteria and comply with applicable laws and regulations (NEM Subpart A, 505.03(b)(2)).
6. Design modifications during installation as required.

INSTALLATION

Deliverables

1. Pre-construction conference with client and contractor (NEM Part 512, Subpart B, IL 512.13(d)).
2. Verification that client has obtained required permits.
3. Staking and layout according to plans and specifications including applicable layout notes.
4. Installation inspection (according to inspection plan as appropriate).
 - a. Actual materials used.
 - b. Inspection records
5. Facilitate and implement required design modifications with client and original designer.

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6. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during installation.
7. Certification that the installation process and materials meet design and permit requirements.

CHECK OUT

Deliverables

1. As-Built documentation.
 - a. Extent of practice units applied
 - b. Documentation of materials installed (i.e. concrete tickets, seed tags, etc.)
 - c. As-built plan is required when a significant change in design occurs during construction or when the job is designated Class V or higher. Identify "As Built" on plan. Superimpose changes on the as-built plan using a different color or otherwise clearly differentiating the as-built dimensions.
 - d. For practices not requiring an as-built plan, survey notes documenting critical dimensions, elevations, and materials are sufficient.
 - e. Final quantities
2. Certification that the installation meets NRCS standards and specifications and is in compliance with permits (NEM Part 505 – Non-NRCS Engineering Services, Subpart A - Introduction, 505.3).
3. Progress reporting.

REFERENCES

- NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard Waste Transfer - 634.
- NRCS Agricultural Waste Management Field Handbook (AWMFH)
- NRCS National Engineering Manual (NEM).
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook
- Midwest Plan Service Livestock Waste Facilities Handbook (pumps)
- World Bank Group. Fruit and vegetable processing. July 1998
[http://www.ifc.org/ifcext/enviro.nsf/AttachmentsByTitle/gui_fruitveg_WB/\\$FILE/fruitandvg_PPAH.pdf](http://www.ifc.org/ifcext/enviro.nsf/AttachmentsByTitle/gui_fruitveg_WB/$FILE/fruitandvg_PPAH.pdf)
- Enachescu Dauthy, Mircea. Fruit and vegetable processing. FAO AGRICULTURAL SERVICES BULLETIN No.119. Food and Agriculture Organization of the United Nations Rome, 1995.
<http://www.fao.org/docrep/v5030e/v5030e00.htm>
- Ohio State University. Ohio Livestock Manure Management Guide. Chapter 10—Pathogens and Pharmaceuticals. Bulletin 604-06
- Miner, R. July 1995. Reducing the Risk of Groundwater Contamination from Livestock Manure Management. Fact Sheet. EM 8597. Oregon State University. <http://extension.oregonstate.edu/catalog/pdf/em/em8597.pdf>