

**STATEMENT OF WORK**  
**Prescribed Burning (338)**  
**Kansas**  
**December 2011**

**State contact: State Resource Conservationist**

**These deliverables apply to this individual practice. For other planned practice deliverables, refer to those specific statements of work.**

## **DESIGN**

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### **Deliverables**

1. Design documentation that will demonstrate the criteria in the Natural Resources Conservation Service (NRCS) practice standard has been met and is compatible with planned and applied practices.
  - a. Practice purpose(s) as identified in the conservation plan
  - b. List of required permits to be obtained by the client
  - c. Practice standard criteria-related computations and analyses prepared by an individual with required certifications presented in a written burn plan including but not limited to the following:
    - i. Location and description of the burn area
    - ii. Pre-burn vegetation cover
    - iii. Resource management objectives
    - iv. Required weather conditions for prescribed burn
    - v. Notification check list
    - vi. Pre-burn preparation
    - vii. Equipment checklist/personnel assignments and needs/safety requirements
    - viii. Post-burn evaluation criteria
    - ix. Firing sequence
    - x. Ignition method
    - xi. Approved signatures
2. Written plans and specifications (including sketches and maps) shall be provided to the client that adequately describe the requirements to install the practice and obtain necessary permits.
3. Identify fields where practice is to be applied on a farm or ranch plan map.
4. Operation and maintenance plan.
5. Certification that the design meets practice standard criteria and complies with applicable laws and regulations.
6. Design modifications during installation as required.
7. Form KS-ECS-338, Prescribed Burn, shall be used to design a prescribed burn. (Refer to Construction Specifications 338, Prescribed Burning.) Plan shall be designed by an approved prescribed burn planner. (See General Manual [GM] Title 190, Section 413.11.)
8. If enrolled in a conservation program, this practice must meet all conditions and requirements of program enrollment that may exceed the conservation practice standard.

## **INSTALLATION**

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### **Deliverables**

1. Pre-application conference with client.
2. Verification that client has obtained required permits.
3. Staking and layout (i.e., setbacks) according to plans and specifications including applicable layout notes.
4. Application oversight as required.
5. Facilitate and implement required design modifications with client.
6. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations, and NRCS policies during installation.
7. Certification that the application process and materials meet design and permit requirements.
8. Form KS-ECS-338 shall be reviewed and signed by planner, approving official, and landowner.

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**CHECKOUT**

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**Deliverables**

1. Records of application.  
    Extent of practice units applied
2. Certification that the application meets NRCS standards and specifications and is in compliance with permits.
3. Exit conference with client and contractor.
4. Progress reporting.
5. Form KS-ECS-338 shall be completed documenting the effect of the prescribed burn.

**REFERENCES**

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- NRCS electronic Field Office Technical Guide (eFOTG), Section IV, Conservation Practice 338, Prescribed Burning
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook
- NRCS GM Title 190, Section 413.11
- NRCS GM Title 190, Sections KS413.11 through KS413.15