

**STATEMENT OF WORK**  
**Access Control (472)**  
**Kansas**  
**December 2011**

**State contact: State Resource Conservationist**

**These deliverables apply to this individual practice. For other planned practice deliverables, refer to those specific statements of work.**

## **DESIGN**

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### **Deliverables**

1. Pre-design conference with client.
2. Design documentation that will demonstrate that the criteria in Natural Resources Conservation Service (NRCS) practice standard has been met and is compatible with planned and applied practices. (Form KS-ECS-382, Fence)
3. Planned practice as identified in the conservation plan will address the identified resource concern.
4. If enrolled in a conservation program, this practice must meet all conditions and requirements of program enrollment that may exceed the practice standard.
5. List of required permits to be obtained by the client.
6. List all required and/or facilitating practices.
7. Written plans and specifications (including sketches and drawings) shall be provided to the client that adequately describe the requirements to install the practice (exclusion target, timing, method, duration and safety provisions).
8. Certification that the client has reviewed the design and agrees to carry out the practice as planned will be documented on Form KS-ECS-382.
9. Compliance with all federal, state, tribal, and local laws and regulations and NRCS policies during design will be documented on the Form KS-CPA-52, Environmental Effects for Conservation Planning.
10. Compliance with NRCS national and state utility safety requirements (National Engineering Manual [NEM] Sections 503.0 through 503.6 and NEM, Part KS503).
11. Operation and maintenance plan.
12. Progress reporting.

## **INSTALLATION**

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### **Deliverables**

1. Pre-application conference with client.
2. Verification that client has obtained required permits.
3. Staking and layout according to plans and specifications including applicable layout notes.
4. Application guidance as needed.
5. Application inspection.
  - a. Actual materials used
  - b. Inspection records
6. Facilitate and implement required design modifications with client and original designer.
7. Advise client/NRCS on compliance issues with all federal, state, tribal, local laws and regulations, and NRCS policies during installation.
8. Certification that the application process and materials meet design and permit requirement.

## **CHECKOUT**

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**Deliverables**

1. Records of application.
  - a. Extent of practice units applied
  - b. Drawings
  - c. Actual barriers used and applied
2. Certification that the application meets NRCS standards and specifications and is in compliance with permits (approved specification sheets, job sheets, or other acceptable documentation).
3. Progress reporting.

**REFERENCES**

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- NRCS Conservation Practices 472, Access Control; 382, Fencing; and 422, Hedgerow Planting
- NRCS National Range and Pasture Handbook
- NRCS National Forestry Handbook, Section 636.4
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook
- NEM, Sections 503.0 through 503.6 and NEM, Part KS503.0
- U.S. Department of Transportation, Federal Highway Administration. 2003. Manual on Uniform Traffic Control Devices for Streets and Highways - Part 5, Traffic Control Devices for Low-Volume Roads. Washington, D.C. [http://mutcd.fhwa.dot.gov/pdfs/2003r1r2/pdf\\_index.htm](http://mutcd.fhwa.dot.gov/pdfs/2003r1r2/pdf_index.htm)