

**NATURAL RESOURCES CONSERVATION SERVICE  
OPERATION AND MAINTENANCE PLAN FOR  
BUILDING ENVELOPE IMPROVEMENT**

**CODE 672**

Name \_\_\_\_\_  
Legal Desc. \_\_\_\_\_

Ident. No. \_\_\_\_\_  
County \_\_\_\_\_

A properly operated and maintained building envelope improvement system is an asset to your farm. The energy improvement system is applied as part of a conservation management system to reduce energy use. The estimated life span of this application is 10 years. The life of this installation can be ensured by developing and carrying out a good operation and maintenance program.

This practice will require you to perform periodic operation and maintenance for satisfactory performance. Here are some recommendations to help you develop a good operation and maintenance program.

**General Recommendations**

- Check for leaks in the building envelope—especially along edges—of energy screen seals.
- Regularly inspect insulation to ensure it evenly covers building envelope spaces and repair damaged material and components as necessary
- Periodically check for tears. Repair or replace torn vapor barrier or energy screen material.
- Identify critical control devices associated with the building envelope system. Inspect regularly and perform maintenance as necessary.

- Maintain records to document the implementation of energy improvements. Retain and update records for a minimum of 3 years from the installation of the building envelope improvement. Recommended records to be retained include (1) monthly utility bills, fuel purchases, and yields of agricultural commodities and (2) documentation of maintenance conducted on the replacement or retrofitted system and related components or devices.

**Specific Recommendations**

**If you need additional technical assistance to implement the operation and maintenance plan for this practice, contact the Natural Resources Conservation Service (NRCS) at your local USDA Service Center (listed in the telephone book under United States Government).**