

STATEMENT OF WORK
Cultural Resources Archival Research
Kansas
September 2004

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These deliverables apply to this individual cultural resources compliance activity. For other planned compliance deliverables, refer to those specific statements of work.

Note: The Natural Resources Conservation Service (NRCS) retains responsibility for all decision-making and consultation required of federal agencies related to compliance with several resources protection laws, including but not limited to the National Historic Preservation Act (NHPA), the Endangered Species Act (ESA), and the National Environmental Policy Act (NEPA). Technical Service Providers (TSPs) are expected to gather information to enable NRCS's compliance with the NHPA and must meet the Secretary of the Interior's professional qualification standards as specified in Section 112(a)(1)(A) of the Act and implementing regulations for Section 106 of the NHPA at 800.2(a)(1) and 800.2 (a)(3). TSPs shall work with the program participants to ensure that all approvals, authorities, rights, permits, and easements necessary for conduct of this cultural resources activity have been obtained prior to implementation of the work.

PROFESSIONAL QUALIFICATION STANDARDS

The principal investigator and anyone functioning as lead field investigator must meet the minimum professional qualifications listed in the "Archaeology and Historic Preservation: Secretary of Interior's Standards and Guidelines" for the following types of services needed:

- History
- Archeology
- Architectural history
- Architecture
- Historic architecture

Archival Research

Archival research or background research is undertaken prior to any field survey. The archival research is often carried out as part of an investigation survey but may be undertaken as a stand-alone survey to develop the necessary data to decide if an investigation survey is warranted. Possible sources should include, but are not limited to, historical maps, atlases, tax records, photographs, ethnographies, the state preservation plan, State Historical Preservation Officer (SHPO), state archaeologist, or other state kept site files, National Register of Historic Places, folk life documentation, oral histories, previous studies, local informants, and local historical/archaeological societies.

Deliverables

Report

Archival research reports if carried out as a stand-alone survey shall contain enough information for NRCS to make an informed decision and/or finding and an outside party can understand the basis for that decision or finding. This report shall contain at minimum the following information which should include any appropriate pictures, maps, and drawings:

1. Historic context (for example, types of sites likely to be found), includes information gathered from any archival and other background research conducted
2. Area researched or surveyed (namely, project Area of Potential Effect (APE)
3. Methods used (which research sources were used; for example, SHPO site files)

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4. Results
 - a. Outcome of research
 - i. Any known cultural resources present
 - ii. Likelihood of unknown cultural resources within the APE
 - b. Recommendations for additional archival research or actions

References

- Secretary of Interior's Standards and Guidelines, Archaeology and Historic Preservation
- National Historic Preservation Act, Section 106
- 36 Code of Federal Regulations (CFR) 800, Protection of Historic Properties
- NRCS National Cultural Resources Handbook
- NRCS General Manual Title 420, Part 401
- NRCS National Environmental Compliance Handbook
- Kansas NRCS State Level Agreement