

STATEMENT OF WORK
Waste Recycling (633)
Kentucky

These deliverables apply to this individual practice. For other planned practice deliverables refer to those specific Statements of Work.

DESIGN**Deliverables:**

1. Design documents that demonstrate criteria in NRCS practice standard have been met and are compatible with planned and applied practices
 - a. Practice purpose(s) as identified in the conservation plan.
 - b. List of required permits to be obtained by the client
 - c. Practice standard criteria-related computations and analyses to develop plans and specifications including but not limited to:
 - i. Results of applicable sampling, analyses and tests provided by the client
 - ii. Planned waste utilization
 - iii. Additional requirements applicable to manure or organic materials, non-point source pollution, soil condition, and air quality
2. Written plans and specifications including sketches and drawings shall be provided to the client that adequately describes the requirements to implement the practice and obtain necessary permits.
3. Operation and maintenance plan
4. Certification that the design meets practice standard criteria and comply with applicable laws and regulations
5. Design modifications during implementation as required

INSTALLATION**Deliverables**

1. Pre-application conference with client
2. Verification that client has obtained required permits
3. Staking and layout according to plans and specifications including applicable layout notes
4. Application guidance as needed
5. Facilitate and implement required design modifications with client and original designer
6. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during installation
7. Certification that the application process and materials meets design and permit requirements

CHECK OUT**Deliverables**

1. Records of application
 - a. Extent and location of practice units applied
 - b. Actual materials used
2. Certification that the application meets NRCS standards and specifications and is in compliance with permits
3. Progress reporting
4. Photo documentation recommended

SPECIAL REQUIREMENTS FOR COST SHARED PRACTICES

As noted in GM KY Supplement 450-407.12: Certifying Performance for Cost Sharing (June 2008)

- A. All practices will be located and identified using Global Positioning Systems (GPS) unit. (See GM KY 450-407.12 for additional guidance.)
- B. Practices receiving cost share assistance will be photo identified with no less than one before picture and no less than one after picture. (See GM KY 450-407.12 for additional guidance)

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A quick link to the policy is: ftp://ftp-fc.sc.egov.usda.gov/KY/GM_Supplement_450.pdf

SUPPORTING DATA AND DOCUMENTATION

The following is a list of the minimum data and documentation to be recorded in the case file, as applicable:

1. Documentation of site visits on CPA-6. The documentation shall include the date, who was present, specifics as to what was discussed (including all alternatives discussed), and decisions made and by whom;
2. If temporary waste field storage is used:
 - a. Plan view of the area locating all piles and other practices, as appropriate;
 - b. Soils investigation documenting soil texture, depth to high water table, and permeability of the soil.
3. Location where the Comprehensive Nutrient Management Plan is maintained or stored (if not in the same case file);
4. An estimate of the total quantity of waste that is generated or imported to the property. Where flush water, runoff or other materials are added to the waste stream, an estimate of the total quantity of material that is to be stored or handled;
5. An accurate calculation of total storage capacity available to the producer;
6. A balance sheet or other acceptable record to document that waste storage and handling facilities have adequate capacity to safely store the waste between scheduled applications, off-site transfer, or other allowed uses.

REFERENCES

- NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard – Waste Recycling, 633
- NRCS National Planning Procedures Handbook (NPPH), CNMP Technical Guidance Document
- NRCS Agricultural Waste Management Field Handbook, Chapter 4 – Agricultural Waste Characteristics
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook