

**STATEMENT OF WORK  
Conservation Cover (327)  
Kentucky**

**These deliverables apply to this individual practice. For other planned practice deliverables refer to those specific Statements of Work.**

## **DESIGN**

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### **Deliverables:**

1. Design documents that demonstrate criteria in NRCS practice standard have been met and are compatible with planned and applied practices
  - a. Practice purpose(s) as identified in the conservation plan.
  - b. List of required permits to be obtained by the client
  - c. List all required and/or facilitating practices
  - d. Practice standard criteria-related computations and analyses to develop plans and specifications including but not limited to:
    - i. Planting dates
    - ii. Site preparation
    - iii. Species selection and seeding rates
    - iv. Management of vegetation after establishment
    - v. Wildlife considerations
2. Written plans and specifications including sketches and drawings shall be provided to the client that adequately describes the requirements to install the practice and obtain necessary permits. Plans and specifications shall be developed in accordance with the conservation practice standard Conservation Cover (Code327).
3. Operation and maintenance plan
4. Certification that the design meets practice standard criteria and comply with applicable laws and regulations
5. Design modifications during application as required

**Note:** Design of practice will be in compliance with practice standard and applicable criteria for the appropriate purpose(s). Practice specification will include the information listed in the "Plans and Specifications" and "Operation and Maintenance" section of the conservation practice standard. The design will document the client's decisions using narratives and/or jobsheets.

## **INSTALLATION**

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### **Deliverables**

1. Pre-application conference with client
2. Verification that client has obtained required permits
3. Staking and layout according to plans and specifications including applicable layout notes
4. Application guidance as needed
5. Facilitate and implement required design modifications with client and original designer
6. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during application
7. Certification that the application process and materials meets design and permit requirements

**Note:** Provide written documentation of any modification of the approved design. Certify that the modification meets practice standard on appropriate NRCS form and/or letter of certification as applicable. At a minimum, documentation will include quantities and amounts. The location of the applied practice will be identified on the conservation plan map for non-structural practices.

## **CHECK OUT**

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### **Deliverables**

1. Records of application
  - a. Extent of practice units applied
  - b. Actual materials used
2. Certification that the application meets NRCS standards and specifications and is in compliance with permits
3. Progress reporting

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**Note:** Meet with client to review practice operation and maintenance. Certify the conservation practice has been installed according to practice design and specifications using a letter of certification or appropriate NRCS form.

**SPECIAL REQUIREMENTS FOR COST SHARED PRACTICES**

As noted in GM KY Supplement 450-407.12: Certifying Performance for Cost Sharing (June 2008)

- A. All practices will be located and identified using Global Positioning Systems (GPS) unit. (See GM KY 450-407.12 for additional guidance.)
- B. Practices receiving cost share assistance will be photo identified with no less than one before picture and no less than one after picture. (See GM KY 450-407.12 for additional guidance)

A quick link to the policy is: [ftp://ftp-fc.sc.egov.usda.gov/KY/GM\\_Supplement\\_450.pdf](ftp://ftp-fc.sc.egov.usda.gov/KY/GM_Supplement_450.pdf).

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**REFERENCES**

- NRCS Field Office Technical Guide (FOTG), Section IV, Conservation Practice Standard Conservation Cover-327
- NRCS National Range and Pasture Handbook
- NRCS National Biology Manual
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook
- NRCS Kentucky Pollinator Handbook
- NRCS Establishing Vegetative Practices in Kentucky
- University of Kentucky Integrated Pest Management Programs <http://www.uky.edu/Ag/IPM/>
- The Xerces Society – *Native Bee Conservation Pollinator Habitat Assessment Form and Guide*.