

**TRENCHING AND EXCAVATION SAFETY CHECKLIST**

- Utilities Inventory completed (LA-ENG-54)
- Louisiana One Call notified.
- All identified utility companies or pipeline companies notified.
- Underground utilities located and staked before excavation.
- Utilities left in place are protected by barricades, shoring, or suspension.
- Slide-danger areas sloped to stable angles or shored and braced all in accordance with current OSHA standards.
- Cribbing and shoring, if required, designed and installed to meet accepted engineering standards.
- Excavated material placed and other material stored at least two (2) feet from excavation edges.
- Sides of steep excavations shored and braced or placed on a proper slope when heavy equipment operated close to excavation edge.
- Workers in trenches more than four (4) feet deep protected with shields or by sloping or shoring and bracing excavations banks--See current OSHA Standards.
- Ladders or steps installed no more than twenty-five (25) feet apart in trenches more than four (4) feet deep.
- Walkways and runways kept clear of excavated material.
- Personnel not permitted under loads being handled by power equipment.
- Truck and other haul unit operators kept clear of units during loading (exception allowed if cab is braced and shielded).
- Wells, pits, and shafts covered or barricaded to protect all personnel.
- Trench bracing and shoring installed during excavation; cross braces or jacks placed horizontally, spaced vertically, and secured to prevent movement.
- Trench supports removed from bottom upward; ropes used to remove jacks in unstable soil.

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NRCS Representative

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Date