

STATEMENT OF WORK High Tunnel System (325)

Please contact Alice Begin, NRCS Resource Conservationist at 207-990-9568 or email alice.begin@me.usda.gov on any questions or concerns. **These deliverables apply only to this individual practice.**

DESIGN

Deliverables:

1. High tunnel kit design and installation instructions if needed for verification that structure meets criteria
2. Jobsheet design that meets NRCS practice standard and is certified by a planner with JAA for the practice
 - a. Field number where practice will be installed
 - b. List of required permits to be obtained by the producer, if applicable
 - c. 1-888-DIG-SAFE to ensure safety from buried and overhead utilities
 - d. Practice standard criteria including but not limited to:
 - i. Manufacturer and model
 - ii. Length and width of structure
 - iii. Additional required components to meet criteria, if applicable
 - iv. Supporting practices, as applicable
 - v. Site-specific Notes as needed
 - vi. Operation and Maintenance Plan. (Note any additional site-specific O&M notes on Jobsheet as needed.)
2. Conservation Plan Map indicating high tunnel approved location/alignment, irrigation water source, and supporting practices.
3. Construction activity requirements for compliance with Programmatic Agreements for A. Salmon, sturgeon and critical habitat, as applicable.
4. Documentation of modifications during installation as applicable.
5. Producer signature on Producer Certification page from the 325 Specification Guide, certifying that producer received and understands the requirements to meet structure criteria list.
6. Copy of high tunnel kit design and installation instructions needed for inspection purposes. List of any additional components needed to meet high tunnel structure criteria.
7. Manufacturer statement of maximum recommended length, and list of necessary add-on components, if total structure exceeds 96 feet.
8. Documentation of O&M discussion with producer.

INSTALLATION

Deliverables

1. Documentation of Pre-installation conference between NRCS, producer, and contractor.
2. Verification that producer has obtained required permits, and DIG-SAFE clearance, as applicable.
3. Installation inspection/certification: Inspection notes, as appropriate.
4. Facilitate and implement required site modifications with client and contractor.
5. Advise producer/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during implementation.

CHECK OUT

Deliverables

1. Extent of practice applied – actual width, length, make and model of high tunnel.
2. Photo documentation.
3. Certification by planner with JAA with statement that the installation meets NRCS standards, specifications, and structure criteria as outlined in job sheet and the 325 Specification Guide.
4. If work deviates from job sheet and design specs, As-Built documentation on design documents and job sheet with statement that standard is met.
5. Documentation of O&M discussion with producer.