

STATEMENT OF WORK
Heavy Use Area Protection (561)
Minnesota

These deliverables are the minimum requirements that apply to this individual practice. Service providers (TSP or other) shall prepare and document deliverables for the Design, Installation, and Checkout sections and submit deliverables to both the landowner and NRCS.

DESIGN

Deliverables:

1. Design documents that demonstrate criteria in practice standard have been met and are compatible with planned and applied practices
 - a. Practice purpose(s) as identified in the conservation plan.
 - b. List of required permits to be obtained by the client
 - c. Compliance with NRCS national and state utility safety policy (NEM Part 503-Safety, Subpart A - Engineering Activities Affecting Utilities 503.0 through 503.6)
 - d. Practice standard criteria related computations and analyses to develop plans and specifications including but not limited to:
 - i. Type of traffic, design load, site foundation
 - ii. Kind of surface treatment including vegetation measures
 - iii. User safety
 - iv. Additional requirements for livestock and recreation areas
2. Written plans and specifications including sketches and drawings shall be provided to the client that adequately describes the requirements to install the practice and obtain necessary permits. Plans and specification shall be developed in accordance with the requirements of conservation practice standard Heavy Use Area Protection (Code 561).
3. Operation and maintenance plan
4. Certification that the design meets practice standard criteria and comply with applicable laws and regulations (NEM Part 501 Subpart A, or Part 505 Subpart A).
5. Design modifications during installation as required
6. Itemized Engineer's Cost Estimate

INSTALLATION

Deliverables

1. Documentation of pre-installation conference with client and contractor
2. Verification that client has obtained required permits
3. Staking and layout according to plans and specifications including applicable layout notes
4. Application guidance as needed
5. Installation inspection
 - a. Actual materials used
 - b. Inspection records
6. Facilitate and implement required design modifications with client and original designer
7. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during installation

CHECK OUT/RECORDS OF IMPLEMENTATION

Deliverables

1. As-built documentation
 - a. Extent of practice units applied
 - b. Drawings
 - c. Actual kinds of surface treatments used and applied
 - d. Final quantities
2. Certification that the installation meets NRCS standards and specifications and is in compliance with permits (NEM Part 501 Subpart A, or Part 505 Subpart A).
3. Progress reporting

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REFERENCES

- Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard – Heavy Use Area Protection, 561
- National Engineering Manual
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook