

STATEMENT OF WORK
Forest Trails and Landings (655)
Minnesota

These deliverables apply to this individual practice. For other planned practice deliverables refer to those specific Statements of Work.

DESIGN**Deliverables:**

1. Design documents that demonstrate criteria in NRCS practice standard have been met and are compatible with planned and applied practices.
 - a. Practice purpose(s) as identified in the conservation plan
 - b. List of required permits to be obtained by the client
 - c. Compliance with NRCS national and state utility safety policy (NEM part 503-Safety, Section 503.00 through 503.22)
 - d. Practice standard criteria-related computations and analyses to develop plans and specifications including but not limited to:
 - i. Determination of appropriate site coverage, trail and landing dimensions, gradient, timing of use, and water drainage to allow safe ingress and egress for intended purpose(s)
 - ii. Designating appropriate setbacks from wetlands, water bodies and streams and other environmentally sensitive areas
 - iii. Mitigation measures to reduce wildfire and pest hazards, control erosion, runoff, soil compaction and soil displacement to acceptable levels
2. Written plans and specifications including sketches and drawings shall be provided to the client that adequately describes the requirements to install the practice and obtain necessary permits.
3. Documentation of needed operation and maintenance.
4. Certification that the design meets practice standard criteria and comply with applicable laws and regulations.
 - a. Sign Legal Responsibilities Certification form if requested by NRCS.
5. Design modifications during installation as required.
6. Complete Forest Trails and Landings Job Sheet as appropriate.

INSTALLATION**Deliverables**

1. Pre-application conference with client.
2. Verification that client has obtained required permits.
3. Staking and layout according to plans and specifications including applicable layout notes.
4. Application guidance as needed.
5. Facilitate and implement required design modifications with client and original designer.
6. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during installation.
7. Certification that the application process and materials meet design and permit requirements.

CHECK OUT**Deliverables**

1. Records of application.
 - a. Extent of practice units applied
 - b. Actual mitigation measures used and applied
2. Certification that the application meets NRCS standards and specifications and is in compliance with permits.
 - a. Sign Legal Responsibilities Certification form if requested by NRCS.
3. Record progress reporting as required; submit print-out of screen as requested.
4. Sign hard-copy of Form CCC-1245 if requested by NRCS.

REFERENCES

- MN NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard – Forest Trails and Landings, 655
- Sustaining Minnesota Forest Resources: Voluntary Site-Level Forest Management Guidelines
- National Engineering Manual, Utility Safety Policy

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- NRCS National Forestry Handbook (NFH), Part 636.4
- NRCS National Planning Procedures Handbook
- NRCS National Forestry Manual (NFM), Title 190.
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook
- MN/DNR “Voluntary Site-Level Forest Management Guidelines”

Supporting Conservation Practice Standards

- MN NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard – Access Road, 560
- MN NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard – Grassed Waterway, 412
- MN NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard – Grade Stabilization Structure, 410
- MN NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard – Channel Vegetation, 322
- MN NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard – Diversion, 362
- MN NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard – Sediment Basin, 350
- MN NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard – Water and Sediment Control Basin, 638
- MN NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard – Critical Area Planting, 342