

**STATEMENT OF WORK**  
**Water Well (642)**  
**Montana**

**NRCS Technical Contact:** Area Engineer (406) XXX-XXXX

**NRCS Administrative Contact:** District Conservationist (406) XXX-XXXX

These deliverables apply to this individual practice. For other planned practice deliverables refer to those specific Statements of Work. Planners shall follow and document all the requirements as outlined in the practice standard. The planner shall also follow and document the steps as outlined in various chapters in the Montana Supplement to the Engineering Field Handbook as it applies. Documentation and certification requirements for the practice are also outlined in the NRCS 450-General Manual, Part 407, Documentation, Certification and Spot Checking, MT407.10. This is located on the Montana eFOTG site at [http://efotg.nrcs.usda.gov/references/public/MT/GM\\_450\\_Part\\_407.pdf](http://efotg.nrcs.usda.gov/references/public/MT/GM_450_Part_407.pdf) Documentation requirements for Technical Service Providers on engineering projects are located at [ftp://ftp-fc.sc.egov.usda.gov/MT/www/eng/engineering\\_documents/worksheets/ef50501b.pdf](ftp://ftp-fc.sc.egov.usda.gov/MT/www/eng/engineering_documents/worksheets/ef50501b.pdf)

## DESIGN

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### Deliverables:

1. Design documentation that will demonstrate that the criteria in NRCS practice standard have been met and are compatible with other planned and applied practices.
  - a. Practice purpose(s) as identified in the conservation plan.
  - b. List of required permits to be obtained by the client.
  - c. Impacts on adjacent properties and structures.
  - d. Compliance with NRCS national and state utility safety policy (NEM Part 503-Safety, Subpart A - Engineering Activities Affecting Utilities 503.00 through 503.06).
  - e. Practice standard criteria related computations and analyses to develop plans and specifications.
2. Written plans and specifications including drawings and details shall be provided to the client that adequately describes the requirements to install the practice and obtain necessary permits.
3. Design Report and Inspection Plan as appropriate (NEM Part 511, Subpart B Documentation, 511.11 and Part 512, Subpart D Quality Assurance Activities, 512.30 through 512.32).
4. Operation and Maintenance Plan.
5. Certifications that the design meets practice standard criteria and comply with applicable laws and regulations (NEM Subpart A, 505.03(b)(2)).
6. Design modifications during installation as required.
7. **In Montana, the design and implementation of a water well is to be done by a Montana Licensed Water Well Contractor.**

## INSTALLATION

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### Deliverables

1. Pre-installation conference with client and contractor.
2. Verification that client has obtained required permits and understands the final designed practice.
3. Staking and layout according to plans and specifications including applicable layout notes.
4. Facilitate and implement required design modifications with client and original designer.
5. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during installation.
6. Certification that the installation process and materials meets design and permit requirements.
7. **In Montana, a completed pumping test report.**

## CHECK OUT

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### Deliverables

1. Certification that the installation meets NRCS standards and specifications and is in compliance with permits (NEM Subpart A, 505.03(c)(1)).
2. Progress reporting.
3. **A completed Montana Water Well Log, DNRC FORM 603 R2-04.**

## REFERENCES

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- NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard, Water Well, 642
- NRCS National Engineering Manual (NEM)

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- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook
- NRCS National Engineering Handbook Parts 600-659
- **Administrative Rules of Montana, Chapter 36.21, Board of Water Well Contractors**
- **Montana Code Annotated 2014, Chapter 43, Water Well Contractors**