



Natural Resources Conservation Service
339 Busch's Frontage Road, Suite 301
Annapolis, MD 21409

Phone: 410-757-0861
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www.md.nrcs.usda.gov

STATEMENT OF WORK Forest Trails and Landings (655) Maryland

These deliverables apply to this individual practice. For other planned practice deliverables refer to those specific Statements of Work.

DESIGN

Deliverables:

1. Design documents that demonstrate criteria in NRCS practice standard have been met and are compatible with planned and applied practices.
 - a. Practice purpose(s) as identified in the conservation plan
 - b. List of required permits to be obtained by the client
 - c. Compliance with NRCS national and state utility safety policy (NEM part 503-Safety, Section 503.00 through 503.22)
 - d. Practice standard criteria-related computations and analyses to develop plans and specifications including but not limited to:
 - i. Determination of appropriate site coverage, trail and landing dimensions, gradient, timing of use, and water drainage to allow safe ingress and egress for intended purpose(s)
 - ii. Designating appropriate setbacks from wetlands, water bodies and streams and other environmentally sensitive areas
 - iii. Mitigation measures to reduce wildfire and pest hazards, control erosion, runoff, soil compaction and soil displacement to acceptable levels
 - iv. Designating trails and landings for re-use in future activities to minimize environmental impacts
2. Written plans and specifications including sketches and drawings shall be provided to the client that adequately describes the requirements to install the practice and obtain necessary permits.
3. Documentation of needed operation and maintenance.
4. Certification that the design meets practice standard criteria and comply with applicable laws and regulations.
5. Design modifications during installation as required.

Note: Design work shall be in accordance with the Maryland conservation practice standard. Plans shall be prepared in accordance with the **SUPPORTING DATA AND DOCUMENTATION, Planning Information, Field Data, and Survey Notes** and **Design Data** sections of the Conservation Practice standard.

INSTALLATION

Deliverables

1. Pre-application conference with client.
2. Verification that client has obtained required permits.
3. Staking and layout according to plans and specifications including applicable layout notes.
4. Application guidance as needed.
5. Facilitate and implement required design modifications with client and original designer.
6. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during installation.
7. Certification that the application process and materials meet design and permit requirements.

Note: Check out and certification of the conservation practice shall be in accordance with the **SUPPORTING DATA AND DOCUMENTATION, Construction Check Data/ As-Built** section of the Conservation Practice standard.

CHECK OUT



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Deliverables

1. Records of application.
 - a. Extent of practice units applied
 - b. Actual mitigation measures used and applied
2. Certification that the application meets NRCS standards and specifications and is in compliance with permits.
3. Progress reporting.

Note: **Check out and certification of the conservation practice shall be in accordance with the SUPPORTING DATA AND DOCUMENTATION, Construction Check Data/ As-Built section of the Conservation Practice standard.**

REFERENCES

- NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard – Forest Trails and Landings, 655
- National Engineering Manual, Utility Safety Policy
- NRCS National Forestry Handbook (NFH), Part 636.4
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook

Note: *All references listed in the Reference section of the conservation practice standard apply.*