

**NATURAL RESOURCES CONSERVATION SERVICE  
CONSERVATION PRACTICE ENGINEERING NOTEKEEPING**

**POND**

CODE 378

**EXCAVATED POND**

**Recording Data**

Record field notes in a standard engineering field book. Follow standard engineering survey and notekeeping procedures contained in Technical Release 62, and in Engineering Field Handbook Chapter 1.

**Design Survey and Construction Layout**

- A) Complete all information on Form NC-ENG-14, or on a special drawing, showing the same information and record yardage calculations when standard tables cannot be used.
- B) Locate centerline and settled top of fill and all other dimensions.
- C) Describe provisions for surface water control.

**Construction Check**

- A) Determine if the following meet the design and layout:
  - 1) Length, depth and width of excavation.
  - 2) Side slopes.
  - 3) Berm width.
  - 4) All dimensions of fill, if any.
  - 5) Spoil disposal.
  - 6) Adequacy of surface water control.
- B) Record a statement concerning the condition of vegetation if applicable.
- C) Record the date and signature of person making construction check.