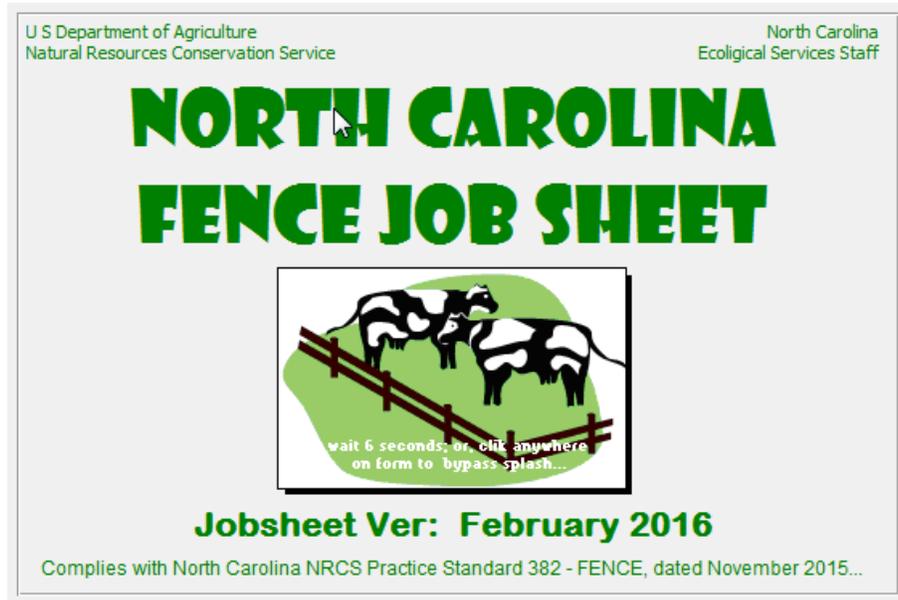


NC Fence Jobsheet February 2016



The NC382 – Fence Jobsheet is a MS ACCESS application that is deployed to the NC GIS server.
Note the following information:

Path to NC328 – Fence: \\aioncra13fp2\ncra\Data\FOTG\Section_IV\Fence_NC382Jobsheet
Current Version: February 2016

Set up the fence jobsheet on each individual computer separately:

1. Important - delete 'NC Fence Jobsheet' shortcut on your desktop (if applicable)
2. Browse to the 'Path to NC328' on the local server (see above)
3. Double click and run the NC_FenceSetup.bat file that is in server path file list (below)

	NC_fence.ico	10/17/2007 2:32 PM	Icon
	NC_fence.mdb	1/19/2016 9:55 AM	Microsoft Access ... 1
	NC_FenceSetup.bat	2/3/2016 10:26 AM	Windows Batch File

4. Command window will open (eventually, trust me), see below. Be patient and let the batch file configure the jobsheet on your computer...

```
[ NC FENCE Jobsheet ]
Configuring Fence Jobsheet on this local computer...
----DO NOT CLOSE THIS WINDOW----
This operation may take 10 minutes to 3 hours or more
depending on network speed (traffic) and server location.
(Usually 10 minutes or less from physical location of server)
Started 15:32:22.09
\\aioncra13fp2\ncra\Data\FOTG\Section_IV\Fence_NC382Jobsheet\NC_fence.ico
\\aioncra13fp2\ncra\Data\FOTG\Section_IV\Fence_NC382Jobsheet\NC_fence.mdb
```

5. When configuration is completed on your computer a Windows File Explorer window will open and list the NC Fence Jobsheet files on your computer in the path

'C:\Field_Office_Tech_Guide\ Section_IV\Fence_NC382Jobsheet'

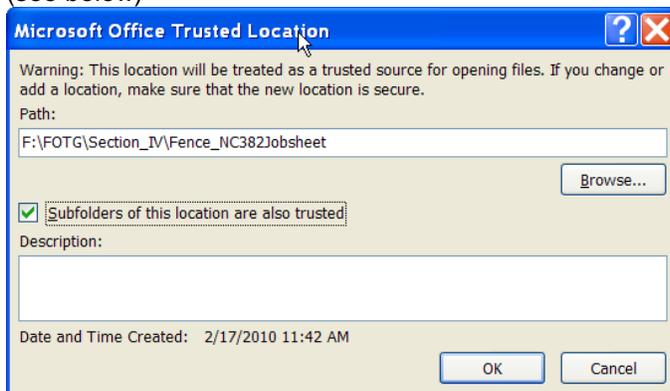
Double click on NC_Fence.mdb file to start the jobsheet. Be sure to click 'Place a shortcut desktop'.

Configuring your local server to deploy the Fence Jobsheet:

Once the Fence Jobsheet is configured on your computer, use your computer skills to copy the jobsheet files from 'C:\Field_Office_Tech_Guide\ Section_IV\Fence_NC382Jobsheet' to your local server 'F:\FOTG\ Section_IV\Fence_NC382Jobsheet'. Then browse to the NC GIS Server (see Path to NC328 at the beginning of these instructions) and copy the NC_FenceSetup.bat file to your local server (same path on F: listed above). Then others in your office can set up the jobsheet on their computers from the local server using the same instructions with the exception of Step 2. Step 2 would now be – Browse to 'F:\FOTG\ Section_IV\Fence_NC382Jobsheet'. Configuration from the local server should take minutes and not hours.

If you have problems running the Fence Jobsheet due to security warning issues, try the following:

1. Start MS Access 2013 standalone: Start > All Programs > Microsoft Office 2013> Access 2013
2. Click on 'Open Other Files' at the bottom left of the Access Screen
3. Click on 'Options' at bottom left > Choose 'Trust Center' from list at left > Click on the 'Trust Center' Button on the right of screen > Choose 'Trusted Locations' from list at left
4. Click on 'Add New Location' Button and browse to C:\Field_Office_Tech_Guide\ Section_IV\Fence_NC382Jobsheet'. Check 'Subfolders of this location are also trusted' and press 'OK' (see below)



5. Press 'OK' at bottom right on the Trust Center screen.
6. Press 'OK' at bottom right on the Access Options screen.
7. Open Access 2013, same as steps 1 and 2 above
8. Click 'Open' and browse to C:\Field_Office_Tech_Guide\ Section_IV\Fence_NC382Jobsheet and open NC_Fence.mdb
9. Then the Fence Jobsheet should function as accustomed without issues related to security.

Contact robert.horton@nc.usda.gov or amanda.schaller@nc.usda.gov if you have questions.

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